Helping Hands Application Packet Cover Page 2025-2026

Sarasota County
Connecting People, Places & Resources
Neighborhood SERVICES

General Information

If the applicant is not the registered owner of the property or the property is co-owned by multiple owners or rights holders, the property owner(s) or rights holder(s) must be a co-applicant of the Helping Hands grant application and co-signatory of the grant agreement.

Applicant Name

Address

Phone Email

Co-applicant name (Applications submitted by tenant(s) or for commonly owned property require the property owner(s) or rights holder(s) as co-applicant(s))

Mailing Address

Phone Email

Applicant Type

☐ Property Owner ☐ Renter ☐ Association

Name of Neighborhood Association: (if applicable)	
President's Name:	
President's Phone:	President's Email:

Are there any code enforcement actions currently active against this property, including but not limited to courtesy notices, notices of violation, outstanding liens, or abatements? ☐ YES ☐ NO

Helping Hands Request Amount: $_____

Applications submitted by tenant(s) or for commonly owned property require the property owner(s) to be co-applicant(s) and signatories. Applications for property owned by an entity (such as an HOA) must include a copy of the meeting minutes reflecting support for the project being proposed by the legally authorized representative(s) of the property.

Neighbors are encouraged to participate through volunteerism. Volunteering will help strengthen community relations, increase community capacity, and expand available resources for the project. **Licensed work must be conducted by a licensed contractor.**

Pursuant to Chapter 119, F.S., all documents, and information within, sent and received between the applicant and Sarasota County are public records, unless otherwise exempt. If the applicant believes any information submitted is exempt from public record, the applicant should notify the department of the exemption.

I have read, understand, and agree to abide by the applicable laws, rules, and regulations of the Helping Hands Grant Program and Sarasota County. All information required by this application has been provided and is accurate. I am authorized to submit to the Helping Hands Application and agree to abide by the Helping Hands Guidelines.

_____ _____

Applicant Signature Date

_____

Printed Name

_____ _____

Co- Applicant Signature(s)
(Property owner(s) if different from the Applicant) Date

_____

Printed Name:

COERCION FOR LABOR OR SERVICES ATTESTATION

Pursuant to Section 787.06(13), F.S., this form must be completed by an officer or representative of a nongovernmental entity when a contract is executed, renewed, or extended between the nongovernmental entity and a governmental entity.

_____

[name of entity]

does not use coercion for labor or services as defined in this Section 787.06, F.S.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name: _____

Title: _____

Signature: _____ Date: _____

Helping Hands Application Packet Checklist

Prior to submitting your application, please complete this checklist to ensure your application packet is ready.

N/A	Included	Required Documentation
☐	☐	Completed Helping Hands Application Packet Cover Page
☐	☐	Helping Hands QuickLearn Certificate of Completion
☐	☐	Proof of Insurance: Certificate of Insurance from Vendor
☐	☐	Permissions and permits
☐	☐	Itemized quote for any services and/or products; 3 itemized quotes if service/product exceeds $3,000.
☐	☐	W-9 form for Taxpayer Identification or Vendor ID
☐	☐	Copy of Contractor License for contracted work
☐	☐	Proof of ownership from the Sarasota County Property Appraiser
☐	☐	Written narrative on attached template to include the following: 1. Project Description: Please provide a detailed explanation of the project. Attach a project site location map, a diagram of the project concept plan, or any visual aids (color samples, etc.). 2. Community needs and impact: Describe how the proposed project will benefit the area, address community needs and challenges, and have lasting positive impacts. 3. Neighborhood Support: Please describe how the neighborhood is in support of and involved in the project.