Sarasota County

Public Works Traffic Engineering & Operations
Request for Road Closure / Lane Closure / Sidewalk Closure

☐ **Road Closure** ☐ **Lane Closure** ☐ **Shoulder/Bike Lane Closure** ☐ **Sidewalk Closure** (Check applicable)

Reasons for Closure Request: (Describe the project and justification for a road closure)

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Temporary Traffic Control Plan (MOT) submitted for review must include:

- ❒ A scaled drawing showing the limits of your work area, closures, and detour route (if applicable) for each phase.
- ❒ On the drawing, show the areas which will be disrupted such as travel lanes, crosswalks, medians, driveways, sidewalks, and parking spaces. Include pedestrian detour if sidewalks are impacted/closed.
- ❒ If any residential or commercial driveways are affected or blocked, indicate on the drawing how re-routing will be resolved and confirm that notices have been provided to the affected parties.
- ❒ If any private property will be adversely affected or the traffic control devices placed on the property, an approval letter from the private property owner(s) will be required with your plan.
- ❒ If any traffic signals will be affected by the proposed closure, a signal modification plan must be provided.
- ❒ A copy of the FDOT permit will be required if proposing any work or sign installation on state roads.

Submit a Job Schedule

Location of Closure (BE SPECIFIC)	Date(s)	Times of closure

Submit Contact Information

Submitted by:		Date:	
Email:		Phone:	
Project Name:		Company Name:	
Address:			

Office Use Only:

Reviewed By:	Date:
Approved By:	Date:

Conditions of Application for Closure:

- For any roadway improvements planned within the County Right-of-Way, the applicant shall submit the Temporary Traffic Control Plans (TTCP) that are prepared, signed and sealed by a licensed Professional Engineer who has successfully completed training in advance temporary traffic control to Sarasota County Traffic Engineering and Operations for review and approval.
- Submit the TTC plans a minimum of **21** days before the road/lane closure for approval.
- For Thoroughfare Roads, No lane closure will be considered during the daytime unless supported by both a documented hardship and a lane closure analysis. Daytime work is allowed on local residential streets. Lane closure at night will be allowed between 9:00 PM to 5:00 AM.
- The contractor shall inform all the residents and business owners who will be impacted by the road/lane closure two weeks before the work.
- The TTCP shall be in accordance with the project plans, the FDOT standard plans indices (102 series), the FDOT standard specifications for road and bridge construction, FDOT Design Manual, and the Manual on Uniform Traffic Control Devices (MUTCD).
- The contractor is responsible for repairing and/or replacing all permanent traffic control devices (signing, pavement markings, electronics, etc.) to better or like condition upon completion of work.

Please return completed form to: Sarasota County Public Works Traffic Engineering and Operations 1001 Sarasota Center Blvd., Sarasota, FL 34240, Korrie Smith, kosmith@scgov.net, (941) 404-5616