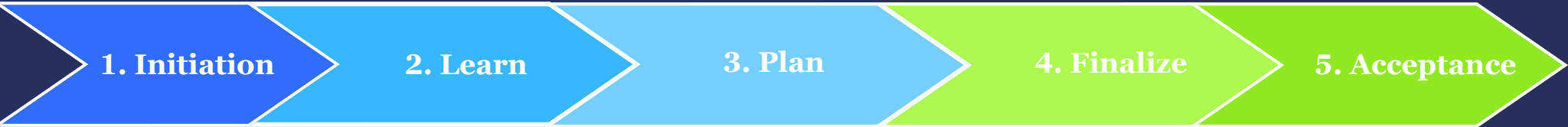


NEIGHBORHOOD PLAN PROCESS OVERVIEW



1. Initiation



- Obtain authorization to start the Neighborhood Plan.
- Initiate the plan by BCC, Neighborhood, or Staff.
- Review and approve by Staff, Director, Administration, and BCC.

2. Learn



Introduction Meeting:

- Obtain authorization to start the Neighborhood Plan.
- Initiate the plan by BCC, Neighborhood, or Staff.
- Review and approve by Staff, Director, Administration, and BCC.



Research:

- Conduct additional research.
- Establish key department Subject Matter Experts (SMEs).

3. Plan



Kick-off Meeting:

- Outline Neighborhood Plan steps, gather community input, and create a contact database.



Set Goals:

- Define goals, objectives, and specific areas for the Neighborhood Plan, based on the initial proposal.



Communication Plan:

- Develop a preliminary communication strategy and tentative meeting schedule to ensure consistent neighborhood engagement.

4. Finalize



Develop Plan:

- Develop the final draft of the Neighborhood Plan.
- Meet with the Office of Financial Management to establish a budget.



Present:

- Complete the Neighborhood Plan.
- Present the plan to the community.
- Incorporate final feedback received during the presentation.



5. Acceptance

- Present the final Neighborhood Plan to BCC.
- Secure board adoption and “deemed accepted” status.
- Allocate funds accordingly.