

Interlibrary Loan Policy

Overview of Service

Interlibrary Loan (ILL) allows Sarasota County residents to borrow materials not owned by Sarasota County Libraries & Historical Resources from other FLIN (Florida Library Information Network) libraries in the state of Florida. The service is free of cost to request or borrow. ILL materials are subject to fines and fees for overdue and replacement charges and lending library fines may be different from those set by Sarasota County Libraries. Materials requested through ILL will be made available for pick up at the desired Sarasota County library if permitted by the lending library.

Procedure

ILL requests may be submitted through the online ILL Account accessible via the Interlibrary Loan page of the library's website. A Sarasota County Library card number and Password will be required to log into the account. The Library will attempt to obtain materials through FLIN libraries if requests meet the borrowing policy. Borrowing periods and renewals on materials as well as any other conditions are set by the lending library. ILL materials must be checked out at the desk by library staff. If the request is a digital content it will be accessible through the ILL Account on the library's web page. Borrowers must return all physical loans to a Sarasota County library.

Policy

- Must be a Sarasota County resident with library card in good standing (Fines below \$10. Card not expired) or through the purchase of a temporary visitor card to use the ILL service.
- Reciprocal borrowers from other counties must request ILL services through their local county or municipal library.
- A maximum of 5 active ILL requests at one time.
- Materials available for request through ILL:
 - Print materials (books, articles) not currently owned by Sarasota County Libraries
 - Digital journal articles that can be obtained free of cost
- Materials unavailable for request through ILL:
 - Audio/Visual materials (DVDs, Audiobooks, CDs, etc...)
 - Materials owned by Sarasota County Libraries
 - Ebooks
- Failure to pick up 5 ILL requests in the calendar year will result in the temporary block of further ILL requests.
- ILL materials are subject to overdue charges, replacement costs, and attempts to recuperate losses through the use of a collection agency.
- A one-time request for renewal may be submitted for approval by the lending library.

ILL requests will be reviewed by library staff for potential purchase for the library's collection. Borrowers may also request materials through the Suggest a Purchase form on the library's web page.