

RESOLUTION NO. 2018- III

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF SARASOTA COUNTY, FLORIDA

RE: ESTABLISHMENT OF A TASK FORCE TO THE BOARD OF COUNTY  
COMMISSIONERS TO BE KNOWN AS THE MOSQUITO MANAGEMENT TASK FORCE

WHEREAS, on May 8, 2018, the Board of County Commissioners of Sarasota County (the "Board") directed the County Administrator to establish a Mosquito Management Task Force (the "Task Force"); and

WHEREAS, the establishment of the Task Force is beneficial to eliminate concerns and validate current Mosquito Management policies, procedures and practices; and

WHEREAS, mosquito management is a highly scientific and data-driven operation, therefore the Task Force should be comprised of individuals with relevant training and a thorough understanding of surveillance, operational activities, and protocols.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Sarasota County, Florida in a public meeting assembled:

**SECTION ONE: PURPOSE AND SCOPE OF DUTIES**

The Mosquito Management Task Force is hereby established for the purpose of providing a thorough review of key internal documents which govern the function of the Mosquito Management Services division (the "Division"). The scope of this review shall include:

- a. Review of mosquito control standard operating procedures, general policy and procedures, the pesticide discharge management plan (PDMP), and laboratory protocols.
- b. Review of County policies and procedures to ensure that the Division is operating within County policy in all aspects of its operation.
- c. Review of Division administration activities to ensure compliance with Chapter 388, Florida Statutes and Chapter 5e-13 of the Florida Administrative Code.
- d. Review of data management and field operations adherence to best practices as related to data generated by laboratory staff.

**SECTION TWO: COMPOSITION AND QUALIFICATIONS**

1. The Task Force shall be comprised of 3-5 individuals who shall serve for the full duration of the Task Force.

2. Special qualifications for membership include professionals who work in mosquito management or closely related scientific fields. Such members may come from other mosquito control agencies, mosquito research organizations such as the Florida Medical Entomology Laboratory (FMEL), or university staff engaging in mosquito or vector ecology research.
3. Members of the Task Force must not be employed by the Sarasota County Board of County Commissioners at any time during which the Task Force is in effect.

### **SECTION THREE: APPOINTMENT**

1. Members of the Task Force shall be recruited as volunteers utilizing the list of potential members provided in Board Assignment 1702, Possibility of a Mosquito Management Task Force, dated Jan. 11, 2018, and appointed by a simple majority vote of the Board.
2. If at least three (3) members cannot be recruited from the potential member list, other individuals who meet the criteria in Section Two shall be considered.

### **SECTION FOUR: TERMS OF MEMBERSHIP**

Members of the Task Force shall serve for the duration of the Task Force and its limited scope.

### **SECTION FIVE: RULES OF PROCEDURE AND COMPLIANCE**

1. The Task Force shall comply with all applicable requirements of Florida's Sunshine Law, Public Records laws and the Code of Ethics for public representatives. In the absence of bylaws, Roberts Rules of Order will be the standard.
2. Members of the Task Force must be free from actual or potential conflict of interest relating to the business of the Task Force. If there is an actual or potential conflict of interest, the Task Force Member must comply with the Florida Ethics Code.
3. The Task Force shall have only the authority specifically granted by the Board and are subject to all Board policies as may be amended from time to time or as may be adopted.
4. The Task Force shall meet at such times and places as the Chair, or his/her designee, deems appropriate to fulfill the mission and duties of the Task Force assigned by the Board.
5. A simple majority of the existing membership shall constitute a quorum. An affirmative vote of a simple majority shall constitute adoption of a motion. A motion is lost on a tie vote.
6. The Task Force shall not incur any expense or obligation to be paid by Sarasota County Government; expenditures if any, shall only be those authorized in advance by the Board.
7. The agenda for each meeting shall be prepared and distributed by the staff liaison, with input from the Chair of the Task Force, or his/her designee, to the Task Force members in advance of the scheduled meeting.

**SECTION SIX: OFFICERS**

The Task Force shall select a minimum of a Chairperson and Vice-Chairperson from among its members.

**SECTION SEVEN: VACANCIES AND REAPPOINTMENTS**

Vacancies on the Task Force will not be filled unless the membership total drops below three (3) members, at which time vacancies shall be filled for the remainder of the Task Force work in the same manner as the vacating member was appointed, as provided for in Section Three.

**SECTION EIGHT: REMOVAL**

Any member of the Task Force who fails to attend at more than two (2) consecutive Task Force meetings is subject to removal by the Board. Members of the Task Force are approved by a majority vote of the Board and can be removed or replaced by a majority vote of the Board, should they deem it necessary.

**SECTION NINE: EFFECTIVE DATE**

This Resolution shall become effective immediately upon adoption by the Board of County Commissioners.

**SECTION TEN: SUNSET PROVISIONS**

This Resolution shall expire and be of no further force and effect as to any acts occurring on or after June 30, 2019. Consequently, this Task Force will cease to exist after this Sunset Date unless re-approved by the Board.

**PASSED AND DULY ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SARASOTA COUNTY, FLORIDA THIS 12 DAY OF June, 2018.**

**ATTEST:**  
**KAREN E. RUSHING**, Clerk of the Circuit Court and Ex-Officio Clerk of the Board of County Commissioners of Sarasota County, Florida

By: *[Signature]*  
Deputy Clerk

**BOARD OF COUNTY COMMISSIONERS OF SARASOTA COUNTY, FLORIDA**  
By: *[Signature]*  
Chair