



ChargeUP! Sarasota County

Electric Vehicle Charging Station Rebate Program

ChargeUP! Sarasota County is a program of Sarasota County government to provide rebates to certain types of businesses, non-profits and local governments within Sarasota County for the installation of Electric Vehicle (EV) charging stations.

Rebate Amounts: Program participants may be eligible for one of the following rebates on the total cost (purchase and installation) of a new, publicly available EV charging station:

- Businesses: 25 percent of cost, up to \$2,000 maximum
- Non-profits or government organizations: 50 percent of cost, up to \$4,000 maximum

The program is subject to limited funding availability, with rebates reserved on a first-come, first-served basis for approved applicants until funding is exhausted. Organizations are limited to one rebate.

Eligible Locations: In order to fill gaps in the current network of charging stations, rebates will be limited to installations at the following types of targeted locations:

- Tourism attractions
- Hotels
- Retail hubs
- Community centers
- Government properties with significant visitor numbers (county reserves the right to review the proposed location and discuss possible alternatives that attract more visitors)
- Major employers (more than 150 full-time equivalent employees at that location)

Geographic Distribution: Thirty percent of rebate funds will be reserved for charging stations in southern Sarasota County (south of Blackburn Point Road) to help balance the distribution of charging stations in the county.

Program Requirements:

- Location must be in Sarasota County.
- Location cannot have an existing EV charging station.
- Installation of the charging station must be completed and proof submitted to Sarasota County within three months of the reservation confirmation date or the rebate funds will be allocated to the next approved entity on the waiting list.
- The charging station must be:
 - Level 2 (240-volt) charger with a SAE J1772 charging plug or a Level 3DC Fast Charger (480-volt) with two ports (SAE Combo and CHAdeMO connectors);
 - Hardwired wall or pedestal mounted; and
 - Installed by a qualified and licensed contractor in accordance with all applicable codes, permitting, and inspection requirements.
- The Level 2 charging stations may be networked or non-networked, but must be listed on an online, publicly accessible charging station finder, such as [PlugShare.com](https://www.plugshare.com). The Level 3 Fast Chargers must be networked. If networked, usage data must be shared with Sarasota County at least annually. All participants must respond to a survey on usage and experiences with the charger annually.
- The organization may choose to charge a fee for vehicle use, but that fee may not be more than \$1.50 per hour (or equivalent for combined kW fee and access fee). If the parking area has a fee already for all types of cars, it is permissible for the charging fee to be in addition to that.
- The EV parking space must be available to drivers from the general public (not only your customers) at least 8 hours per day (during business hours), with a preference for 24 hours per day.



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Program Requirements (cnt'd):

- The EV parking space must have visible signage indicating that it is for active charging of EVs only.
- The organization must commit to maintaining the station's functionality and accessibility for at least three years. If a change in ownership occurs, the county must be notified within 30 days.

Funding for this program is limited, and this program will expire when funds are exhausted. Rebate terms and conditions are subject to change at any time.

Participation Steps:

To participate in the **ChargeUP! Sarasota County** Rebate Program, an organization would simply follow these steps:

1. **Get Quotes:** Determine if your location is suitable for an EV station and obtain quotes from qualified product and installation vendors. Ensure they are aware you will be applying for a rebate and that the work must be completed within three months of the reservation confirmation date. Installation must be completed by a licensed electrical contractor.
2. **Apply:** Complete [the Program Participation Application form](#), including quote(s) from your selected vendor(s), and submit for review. If approved, a rebate reservation confirmation will be sent to you. If rebate funds have been fully reserved, you will be placed on a waiting list and notified if funds become available.
3. **Complete Installation:** From the date of your reservation confirmation, you have three months to complete installation and submit proof of an installed and functional charging station. If that deadline is not met, the reservation will be cancelled and the rebate funds will be reallocated to other approved applicants.
4. **Get Rebate:** Submit a [Rebate Request](#) to Sarasota County. Required documentation includes: Receipts and proof of payment for purchase and installation, statement from installation vendor that the station has been tested and is functioning as designed, a picture of the installed station with signage and a link or screenshot of the station's listing on publicly accessible charging station finder website(s). If the rebate request is approved, you will receive a rebate payment either electronically or by mail.

Application Checklist:

This checklist is to assist you in completing your application for the **ChargeUP! Sarasota County** Rebate Program. Incomplete applications will be returned. To be considered for participation in the Program, please provide the following:

- Completed and signed [Program Participation Application form](#);
- Copy of quotes for purchase and installation from your selected vendor(s), indicating type of charger selected and location of installation on your site;
- [W-9 form](#); and
- [Vendor Direct Deposit Enrollment form](#) (optional, but encouraged to enable electronic payment of rebate).

Application Submission Instructions:

Submit completed application and all supporting information to:

<p>Email:</p> <p>ChargeUP! Sarasota County Rebate Program sustainablesarasota@scgov.net</p>	<p>Mail or In Person:</p> <p>ChargeUP! Sarasota County Rebate Program c/o UF/IFAS Extension and Sustainability 6700 Clark Road, Sarasota, FL 34241</p>
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For assistance in completing the application, you can call the Sarasota County Contact Center at 941-861-5000 or email sustainablesarasota@scgov.net.