

Auto Registration Instructions

Sarasota County 63°F Live TV Careers Connect With Us Translate How may we help you?

A-Z RESIDENTS VISITORS BUSINESS GOVERNMENT I WANT TO...

Planning and Development Services

- Building Division

Licensing and Enforcement

Permitting, Plan Review & Inspections

Building Documents

Code Enforcement Division

+ Comprehensive Plan

+ Englewood CRA

+ Environmental Protection Division

Housing Affordability

Office of Housing and Community Development

+ Neighborhood Services

Post Disaster Redevelopment Plan

Permit Search

+ Planning and Zoning Division

Unified Development Code

Government » Planning and Development Services »

Building Division

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The Building Division is designed to help Sarasota County property owners, building contractors and permit agents with the permitting process including:

- **Building:** plan review, inspections, one stop permitting, permit records and permit online services.
- **Contractor Licensing and Unlicensed/unpermitted Enforcement:** contractor licensing and unlicensed/unpermitted enforcement

Visit our [online permitting website](#) at [Building Dept.](#) for:

- online permitting,
- permit applications and other forms,
- to query by permit, people or property,
- track my inspections,
- impact fee calculator,
- request for information,
- licensing hub,
- view reports online.

Office Locations

- 1001 Sarasota Center Blvd., Sarasota, FL 34240
- 4000 S. Tamiami Trail, Venice, FL 34293

Permit Center Hours of Operation

Monday, Tuesday, Wednesday and Friday 7:30 a.m.- 4 p.m.
Thursday 7:30 a.m.- 3:30 p.m.

Contact Information

- **Sarasota Office**
1001 Sarasota Center Blvd.
phone: 941-861-6678
fax: 941-861-6471
- **Venice Office**
4000 S. Tamiami Trail, Venice
phone: 941-861-3029
fax: 941-861-3282

<https://www.scgov.net/government/departments/planning-and-development-services/building-division>
Select **Online Permitting Website**

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**** Important Notice Wind Speed Risk Maps.**

[Wind Speed Risk Category I](#)

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[Wind Speed Risk Category III and IV](#)

**** Important Notice All Permit Applications must Comply with the 6th Edition 2017 FBC Florida Building Effective Starting 12/31/17.**

- [Information Session - 02/07/18 - Link to Memo](#)

- [Significant Changes - FBC Building](#)

- [Significant Changes - FBC Residential](#)

- [Significant Changes - NEC 2014](#)

**** Important Notice Latest Fee Schedule**

**** Important Notice Sarasota County's Mobile Contractor Application is Available Beginning June 1. The New App is for Registered Users (Contractors/Authorized agents) of our Online Permitting Services. [Click Here for More Information](#)**

**** Important Notice Upcoming Code Changes for New Residential Construction**

Mandatory Blower Door Testing effective July 1, 2017. [Click here for more Information](#)

**** Important Notice IVR (Interactive Voice Response) - New Spanish Language Option**

We are pleased to announce this new feature on our IVR effective **January 4th, 2017**. All IVR options/prompts can now be heard in Spanish. The IVR is available 24 hours for scheduling inspections, paying fees, and checking permit status.

**** Important Notice - We have seen an increase in permits which may cause delays in reviews.**

We are working diligently to ensure all permits are reviewed as quickly as possible. Thank you.

Online Permitting has two sections, Member Services which is for Licensed Contractors and Authorized Agents and Public Services for all other Constituents.

Member Services:

Licensed Contractors wishing to use this site must first complete a Permitting Services Online Access Request [form](#). Once you receive your temporary password, you will gain immediate access and need to go to the My Profile section and change your password.

Authorized Agents wishing to use this site must have a valid Authorized Agent Letter on file and complete a Permitting Services Online Access Request [form](#)

A valid Authorized Agent form must be on-file and is only good for up to one year at a time. For your convenience, this [form](#) can be filled out online, printed out, notarized and emailed to licensing@scgov.net, faxed in, mailed in or hand delivered to one of our Permit Centers.

Once you receive your temporary password, you will gain immediate access and need to go to the My Profile section and change your password.

Select [Member Services Online Access Request](#)

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I am a General Public

Email Validation

Validating Email

Choose **I am the General Public** and enter the Email address you want to register.

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Auto Registration

Are you an Engineer ?

Yes No

Are you an Architect ?

Yes No

First Name

Last Name

(First Name and Last Name or Organization is Mandatory)

Organization Name

Address

City

State

ZipCode

Phone Number

x

Email (Readonly - you can't edit or change this field)

Submit

Complete the information in the form and select Submit.

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Member Services

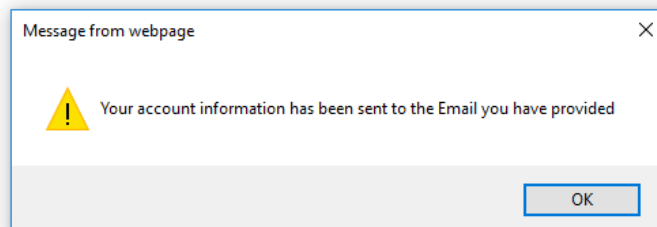
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You will receive an email:

Login: [email address@#####.com](#)

Temporary Password: XXXXXXXXXXXX ** Passwords are case sensitive **

When you login, please go to **My Profile** and change your password to something you will remember and be sure to **setup a security question and answer** so that if you forget your password you retrieve it by clicking forgot password link.

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PLEASE NOTE

This website is not certified to work on Apple Safari, iPads/iPhones or Android Phones/Tablets

My Profile

Check your information

Registered Email Address: gbates3@gmail.com

(In order to change your Email please submit an Online Services Request form.)

First Name: Last Name:

Organization:

New Password:

Confirm New Password:

Password Reminder Question:

Password Reminder Answer:

PO Box Number: *

OR

House Number: *

Street Prefix:

Street Name: *

Street Type: *

Unit Type:

Unit Number:

City: *

State: *

Zip Code: *

Phone 1: *

Phone 2:

Phone 3:

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Online Member Services - Log In

PLEASE NOTE
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Username: example:johnsmith@msn.com
Password: [Forgot Password?](#)

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Once you receive your temporary password, you will gain immediate access and need to go to the My Profile section and change your password.

Public Services:

All constituents may use this section to query permits, check if contractors are licensed to work in Sarasota County, Request Information, Request Property Records, view Statistical Reports and access all forms, guidelines and checklists.

This Web site is provided as a convenience to the viewing public.

Please feel free to contact us by email or by calling one of our Permit Centers at 941- 861-3029 or 941-861-6678.

CONTRACTOR/AGENT/OWNER AFFIDAVIT

Application is hereby made to obtain a permit to the work and installation as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulation construction in this jurisdiction. I further certify that I have entered into a contact with the owner/agent of the subject property to make the specified improvements to, or perform the contracting at, the real property specified in this application. I have also made the owner/agent aware of the provisions of the Homebuyers Protection Act. I certify that all the foregoing information is accurate and that the work will be done in compliance with all applicable laws regulating construction and zoning. I acknowledge and accept responsibility for compliance with the correct Florida Building Code, regulations, and ordinances, as well as the payment of all legally constituted fees regarding this development application including but not limited to ALL REVIEW FEES AND PERMIT FEES. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS AND AIR CONDITIONERS, etc. NOTICE: In addition to the requirements for this permit, there may be additional restrictions to this property that may be found in the public records of the county or that may be required from other governmental entities such as water management district, state agencies or federal agencies.

OWNERS AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulation construction and zoning. I agree to allow any authorized employee of Sarasota County to enter upon the premises associated with this project for the purpose of ascertaining compliance with the terms and conditions of the application, or permit, and/or permit stipulations.

Once registered you will be able to proceed to the Lien Search Request page by selecting the [My Services/Sign-In](#).