

# CHARTER REVIEW BOARD



## AGENDA PACKET

WEDNESDAY, MAY 16, 2018

**AGENDA  
CHARTER REVIEW BOARD**

**SARASOTA COUNTY ADMINISTRATION CENTER  
1660 RINGLING BOULEVARD  
COMMISSION CHAMBER  
SARASOTA, FLORIDA**

6:00 p.m.

Anthony Sawyer, Chair, District 1  
Joe Justice, Vice Chair, District 3  
James F. Gabbert, Chair Pro Tem, District 4  
Joseph Hudgins, Parliamentarian, District 4  
Steven R. Fields, District 1  
Donna Barcomb, District 2  
Richard Dorfman, District 2  
Pat Wayman, District 3  
Bruce Dillon, District 5  
David Samuel, District 5

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**1. MINUTES**

To approve the Minutes of the meeting dated January 17, 2018.

**2. BUDGET REPORT**

**3. OPEN TO THE PUBLIC - (Five-minute time limit per person.)**

Persons desiring to comment before the Charter Review Board are directed to complete a Request to Speak card, including the number of the agenda item or topic to be addressed, and present comments during Open to the Public. (Note: You are not required to sign the Oath if you are speaking at Open to the Public.)

**4. NEW BUSINESS**

**5. BOARD MEMBER REPORTS/ANNOUNCEMENTS**

**6. MEETING SCHEDULE**

October 17, 2018 – 6:00 p.m.  
Sarasota County Administration Center  
Commission Chamber  
1660 Ringling Boulevard  
Sarasota, Florida

January 16, 2019 – 6:00 p.m.  
R.L. Anderson Administration Center  
Commission Chamber  
4000 South Tamiami Trail  
Venice, Florida

**NOTE:**

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# CHARTER REVIEW BOARD

## CHRONO INSERT FORM

MEETING: *May 16, 2018*

ITEM NO.: **1**

- 
- MINUTES
  - BUDGET REPORT
  - OPEN TO THE PUBLIC
  - NEW BUSINESS
  - BOARD MEMBER REPORTS/  
ANNOUNCEMENTS
  - MEETING SCHEDULE
  - NO PAPERWORK FILED
  - NO ITEMS PRESENTED

**MINUTES  
CHARTER REVIEW BOARD**

**ROBERT L. ANDERSON ADMINISTRATION CENTER  
4000 SOUTH TAMiami TRAIL  
COMMISSION CHAMBER  
VENICE, FLORIDA**

6:00 p.m.

Richard Dorfman, Chair, District 2  
Anthony Sawyer, Vice Chair, District 1  
James F. Gabbert, Chair Pro Tem, District 4  
Joseph Hudgins, Parliamentarian, District 4  
Steven R. Fields, District 1  
Donna Barcomb, District 2  
Joe Justice, District 3  
Pat Wayman, District 3  
Bruce Dillon, District 5  
David Samuel, District 5

Also present were:

Sarah Blackwell, Assistant County Attorney  
Moana Pele, Deputy Clerk  
Charlie Maloney, Deputy Clerk

(06:00 p.m.)  
**CALL TO ORDER**

(06:00 p.m.)  
**PLEDGE OF ALLEGIANCE**  
Board Member Gabbert

(06:01 p.m.)  
**ROLL CALL**  
The Roll Call confirmed the existence of a quorum.

(06:02 p.m.)  
**1. MINUTES**  
Approved the Charter Review Board (CRB) Minutes dated October 18, 2017. Moved by Board Member Sawyer, seconded by Board Member Barcomb, carried by a 10-0 vote.

(06:02 p.m.)  
**2. BUDGET REPORT**  
Approved the Charter Review Board Budget Report dated January 3, 2018. Moved by Board Member Sawyer, seconded by Board Member Justice, carried by a 10-0 vote.

(06:02 p.m.)  
**3. OPEN TO THE PUBLIC** - Opened and closed without comment.

Minutes in draft form and are not official until approved by the Charter Review Board.

(06:03 p.m.)

**4. UNFINISHED BUSINESS**

To consider a presentation by Charter Review Board (CRB) Member Fields to establish a Special Committee to review the CRB By-laws.

(06:03 p.m.)

**Noted no objection by Chair Dorfman to remove Board Member Fields' presentation to establish a Special Committee to review the CRB By-laws from the Agenda.**

(06:03 p.m.)

**5. NEW BUSINESS - No Items were presented.**

(06:04 p.m.)

**6. BOARD MEMBER REPORTS/ANNOUNCEMENTS**

Chair Dorfman commented on the requirements/deadlines for the next Charter Review Board General Election.

(06:04 p.m.)

**7. ELECTION OF CHARTER REVIEW BOARD (CRB) OFFICERS**

**Board Member Gabbert nominated current Vice Chair Sawyer as CRB Chair. Moved by Board Member Gabbert, seconded by Board Member Justice, carried by a 10-0 roll call vote, as follows:**

- Board Member Fields - "Yes"**
- Vice Chair Sawyer - "Yes"**
- Chair Dorfman - "Yes"**
- Board Member Barcomb - "Yes"**
- Board Member Justice - "Yes"**
- Board Member Wayman - "Yes"**
- Board Member Hudgins - "Yes"**
- Chair Pro Tem Gabbert - "Yes"**
- Board Member Dillon - "Yes"**
- Board Member Samuel - "Yes."**

Chair Dorfman passed the gavel to Vice Chair Sawyer.

(06:06 p.m.)

**Board Member Dorfman nominated Board Member Justice as CRB Vice Chair. Moved by Board Member Dorfman, seconded by Board Member Barcomb, carried by a 10-0 roll call vote, as follows:**

- Board Member Fields - "Yes"**
- Vice Chair Sawyer - "Yes"**
- Chair Dorfman - "Yes"**
- Board Member Barcomb - "Yes"**
- Board Member Justice - "Yes"**
- Board Member Wayman - "Yes"**
- Board Member Hudgins - "Yes"**
- Chair Pro Tem Gabbert - "Yes"**

**7. ELECTION OF CRB OFFICERS - (Continued)**

**Board Member Dillon - "Yes"  
Board Member Samuel - "Yes."**

Vice Chair Sawyer passed the gavel to Chair Dorfman.

(06:08 p.m.)

**Board Member Sawyer nominated current Chair Pro Tem Gabbert as CRB Chair Pro Tem. Moved by Board Member Sawyer, seconded by Board Member Justice, carried by a 10-0 roll call vote, as follows:**

**Board Member Fields - "Yes"  
Vice Chair Sawyer - "Yes"  
Chair Dorfman - "Yes"  
Board Member Barcomb - "Yes"  
Board Member Justice - "Yes"  
Board Member Wayman - "Yes"  
Board Member Hudgins - "Yes"  
Chair Pro Tem Gabbert - "Yes"  
Board Member Dillon - "Yes"  
Board Member Samuel - "Yes."**

(06:09 p.m.)

**Board Member Barcomb nominated Board Member Hudgins as CRB Parliamentarian. Moved by Board Member Barcomb, seconded by Board Member Sawyer, carried by a 10-0 roll call vote, as follows:**

**Board Member Fields - "Yes"  
Vice Chair Sawyer - "Yes"  
Chair Dorfman - "Yes"  
Board Member Barcomb - "Yes"  
Board Member Justice - "Yes"  
Board Member Wayman - "Yes"  
Board Member Hudgins - "Yes"  
Chair Pro Tem Gabbert - "Yes"  
Board Member Dillon - "Yes"  
Board Member Samuel - "Yes."**

**7. MEETING SCHEDULE**

The Charter Review Board did not discuss the following meeting schedule.

May 16, 2018 - 6:00 p.m.  
County Administration Center  
Commission Chamber  
1660 Ringling Boulevard  
Sarasota, Florida

October 17, 2018 - 6:00 p.m.  
County Administration Center  
Commission Chamber  
1660 Ringling Boulevard  
Sarasota, Florida

**MEETING ADJOURNED: 6:10 p.m.**

Minutes in draft form and are not official until approved by the Charter Review Board.

**MINUTES  
CHARTER REVIEW BOARD**

**MINUTES APPROVED:** \_\_\_\_\_

\_\_\_\_\_

Chair

**Minutes in draft form and are not official until approved by the Charter Review Board.**



# CHARTER REVIEW BOARD

## CHRONO INSERT FORM

MEETING: *May16, 2018*

ITEM NO.: **2**

- 
- MINUTES
  - BUDGET REPORT
  - OPEN TO THE PUBLIC
  - NEW BUSINESS
  - BOARD MEMBER REPORTS/  
ANNOUNCEMENTS
  - MEETING SCHEDULE
  - NO PAPERWORK FILED
  - NO ITEMS PRESENTED

Sarasota County Board of County Commissioners  
 Organization Code Revenue & Expenditure Report  
 Charter Review - 68500000 - Fund 001  
 October 2017 Through March 2018

|                                     |                      | <u>Adopted<br/>Budget</u> | <u>Amended<br/>Budget</u> | <u>Year to<br/>Date</u> | <u>Month to<br/>Date</u> | <u>Encumbrance</u> | <u>Variance<br/>Over (Under)<br/>Amended</u> | <u>%<br/>Actual</u> |
|-------------------------------------|----------------------|---------------------------|---------------------------|-------------------------|--------------------------|--------------------|--|---------------------|
| <b>Expenditures:</b>                |                      |                           |                           |                         |                          |                    |  |                     |
| 500420                              | Postage and Freight  | 1,000.00                  | 1,000.00                  | 83.33                   | 0.00                     | 0.00               | 916.67                                       | 8.3 %               |
| 500470                              | Printing and Binding | 1,000.00                  | 1,000.00                  | 0.00                    | 0.00                     | 0.00               | 1,000.00                                     |                     |
| 500491                              | Advertising          | 1,300.00                  | 1,300.00                  | 0.00                    | 0.00                     | 0.00               | 1,300.00                                     |                     |
| <b>Operating Expenditures Total</b> |                      | <u>3,300.00</u>           | <u>3,300.00</u>           | <u>83.33</u>            | <u>0.00</u>              | <u>0.00</u>        | <u>3,216.67</u>                              | <u>2.5 %</u>        |
| <b>Total Expenditures</b>           |                      | <u>3,300.00</u>           | <u>3,300.00</u>           | <u>83.33</u>            | <u>0.00</u>              | <u>0.00</u>        | <u>3,216.67</u>                              | <u>2.5 %</u>        |
| <b>Revenue Less Expenditures</b>    |                      | <u>(3,300.00)</u>         | <u>(3,300.00)</u>         | <u>(83.33)</u>          | <u>0.00</u>              | <u>0.00</u>        | <u>3,216.67</u>                              |                     |

# CHARTER REVIEW BOARD

## CHRONO INSERT FORM

MEETING: *May 16, 2018*

ITEM NO.: **3**

- 
- MINUTES
  - BUDGET REPORT
  - OPEN TO THE PUBLIC
  - NEW BUSINESS
  - BOARD MEMBER REPORTS/  
ANNOUNCEMENTS
  - MEETING SCHEDULE
  - NO PAPERWORK FILED
  - NO ITEMS PRESENTED

# CHARTER REVIEW BOARD

## CHRONO INSERT FORM

MEETING: *May 16, 2018*

ITEM NO.: **4**

- 
- MINUTES
  - BUDGET REPORT
  - OPEN TO THE PUBLIC
  - NEW BUSINESS
  - BOARD MEMBER REPORTS/  
ANNOUNCEMENTS
  - MEETING SCHEDULE
  - NO PAPERWORK FILED
  - NO ITEMS PRESENTED

# CHARTER REVIEW BOARD

## CHRONO INSERT FORM

MEETING: *May16, 2018*

ITEM NO.: **5**

- 
- MINUTES
  - BUDGET REPORT
  - OPEN TO THE PUBLIC
  - NEW BUSINESS
  - BOARD MEMBER REPORTS/  
ANNOUNCEMENTS
  - MEETING SCHEDULE
  - NO PAPERWORK FILED
  - NO ITEMS PRESENTED

# CHARTER REVIEW BOARD

## CHRONO INSERT FORM

MEETING: *May16, 2018*

ITEM NO.: **6**

- 
- MINUTES
  - BUDGET REPORT
  - OPEN TO THE PUBLIC
  - NEW BUSINESS
  - BOARD MEMBER REPORTS/  
ANNOUNCEMENTS
  - MEETING SCHEDULE
  - NO PAPERWORK FILED
  - NO ITEMS PRESENTED