

## **CHARTER REVIEW BOARD**

### **Policy Regarding Submission of Meeting Materials**

Pursuant to direction of the Charter Review Board, all materials to be considered at a meeting shall be submitted to the Charter Review Board Clerk no later than two weeks prior to the published meeting date. Materials may be emailed to [CRBClerk@scgov.net](mailto:CRBClerk@scgov.net) or delivered to:

**Board Records  
Clerk to the Charter Review Board  
1660 Ringling Boulevard, Suite 210  
Sarasota, FL 34236**