

Conflicts of interest

- Pursuant to Section 112.313 Florida Statutes, subsections (3) and (7), if an advisory council member, or their spouse or child, serves as an officer, partner, director or proprietor of an organization that is entering into a business relationship (procurement) with the county, the member must alert county staff so they may disclose this relationship in the agenda packet to avoid undue influence on the contract award. The Board may elect to waive the conflict with a four-fifths vote. (Note: This does not apply to closed bid contracts).
- A *potential* conflict does not preclude a person from serving on an advisory council and you do not need to notify the Board at the time of appointment.
- If a member has a conflict of interest regarding an advisory council agenda item (refer to Ethics handout from Advisory Council Orientation), they may not vote and must file a conflict of interest form with their staff liaison.
- Pursuant to Section 286.012, Florida Statutes, all advisory council members, including the Chair, are obligated to vote unless they have disclosed a Conflict of Interest:
 - Planning Commission Conflict of Interest forms are kept by the Clerk's Board Records.
 - Conflict of Interest forms for all other advisory councils are kept by their staff liaison.