

**ENGLEWOOD COMMUNITY REDEVELOPMENT AREA
ADVISORY BOARD (CRA)
Minutes of April 27, 2006 Meeting**

A special meeting of the Englewood Community Redevelopment Area Advisory Board (CRA) was held Thursday, April 27, 2006, at Lemon Bay Park, 570 Bay Park Boulevard, Englewood, Florida.

Members Present

Mary Ellen Diez, Chairwoman
John Fellin, Vice-Chairman
Lise Yust
John Radkins
Richard Howell

Others Present

Shannon Staub, Board of County Commissioners

Members Absent

Robert Collins

Staff Present

Chris Davis, CRA Coordinator
Elaine Wickwire, AAI
Warren Richardson, Communications Mgr.
Jane Grogg, Mgr., Neighborhood Svcs.

Call to Order

Chairwoman Diez called the meeting to order at 1:00 p.m. There was a quorum present.

Discussion Items

▪ **BCC Action Regarding CRA**

Mr. Warren Richardson outlined a memorandum dated April 26, 2006 from Mr. Rob Lewis, Executive Director of Planning and Development Services, regarding the following Board of County Commission actions and directives to the CRA:

- Provide and updated Stormwater Management plan to the BCC
- Bring back to the BCC recommended amendments to the Town Center Plan
- Initiate discussion with the Lemon Bay Playhouse relative to their location
- Complete the RFP for the Update to the CRA Plan
- Develop a timeline and financial review of large-scale projects with consideration of bonding such. (This is expected to be separate from the CRA Update).

Mr. Fellin requested that following five major aspects needed to be executed simultaneously with respect to Dearborn Street:

- overhead utilities
- lighting
- on-street parking
- landscaping
- stormwater

▪ **Discussion of Retail Market Analysis Study**

Mr. Richard Howell, presented background information on the "Retail Market Analysis Study."

Board members discussed the time frame for making recommendations to the Town Center Plan. It was the consensus to bring recommendations to the May 11, 2006 CRA meeting. The priorities for stormwater and parking improvements were re-addressed.

Open to the Public

Mr. Amjad Sitti, Giler Urban Design, Inc., invited the CRA to visit their offices to review plans for the Town Center Plan (in conformance with the Sunshine Law). Mr. Sitti noted that his company would be willing to serve on an advisory board for this project. Giler Urban Design, Inc., was invited to make a presentation at the May 25, 2006 CRA meeting.

Mr. Aldrin Giler and Mr. Don Sepulski presented comments regarding the background of Giler Urban Design, Inc. Discussion ensued regarding mandatory architectural guidelines for design.

Ms. Terry Davis posed a question regarding the architectural design guidelines for Dearborn Street (i.e. new construction vs. remodeling).

Ms. Elaine Miller-Sanchez, Suncoast Architect, Inc., presented sample crosssections (not project specific) addressing height requirements on Dearborn Street.

Advisory Board Comments

It was the consensus of CRA to meet bi-weekly (the second and fourth Thursday of each month). The starting time will become 1:00 p.m. until further notice. There will be an evening meeting on June 8, 2006.

Discussion ensued regarding the height limitations, occupancy and uses on Dearborn Street.

Mr. Fellin **moved** to recommend that mandatory architectural guidelines be applied to the Main Street Overlay District (MSOD) within the Englewood Town Center. The motion was seconded by Mr. Radkins and following discussion, carried unanimously.

It was requested that architectural design standards be available at the next CRA meeting. It was further requested that Sarasota County staff members, Mr. Terry Boswell and Mr. John Kurch be invited to the next meeting to discuss regulations/requirements.

Ms. Jane Grogg requested clarification as to the future meeting topics. The meeting of May 11, 2006 would include discussions from staff on how stormwater relates to architectural design. The meeting of May 25, 2006 would allow time for a presentation from Giler Urban Design, Inc. and Suncoast Architect, Inc.

Discussions ensued regarding the following aspect of the Dearborn Street Revitalization:

- signage
- utility relocation
- future of the Quonset hut
- Future plans for the Playhouse—specifics requested
- public restroom facility

Ms. Chris Davis noted the following:

- staff meeting with the Playhouse within two weeks
- preliminary update of the CRA plan submitted at the next meeting
- staff meeting April 27, 2006
- copy of proposed budget to be presented prior to the next CRA meeting
- staff is currently advertising to fill CRA vacancy

Next Meeting

The next regular meeting is scheduled for Thursday, May 11, 2006 at 1:00 p.m.

Adjournment

Hearing no further business, the meeting was adjourned at 3:00 p.m.