

PLACE  
STAMP  
HERE

Sarasota County Public Works  
Paula R. Wiggins, PE, MBA  
Manager, Transportation Planning  
1001 Sarasota Center Blvd.  
Sarasota, FL 34240

## An Alternative Approach

Property owners may also form a Public Improvement District (PID) to fund the sidewalk project. Under the PID program, property owners are responsible for all project costs. A 67 percent consensus of property owners within the project area must be established via petition, and all property owners within the project area will be assessed annually to cover the total project costs.

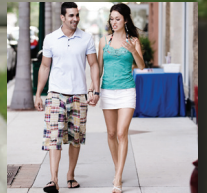


**For more information about the sidewalk program, contact:**

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1001 Sarasota Center Blvd.  
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# How to Request a SIDEWALK in Your Neighborhood



## Sarasota County has an easy-to-follow, 10-step process for handling requests from property owners who want sidewalks in their neighborhood.

**1** The first step is to fill out and submit the attached sidewalk request form. Or you may submit a letter with the location of the proposed sidewalk, the reason for the request and the signature of least five property owners in that area.

The letter should be mailed to:

Paula R. Wiggins, PE, MBA  
Manager, Sarasota County  
Transportation Planning  
1001 Sarasota Center Blvd.  
Sarasota, FL 34240

**2** A steering committee comprised of 6-10 affected property owners will then be formed, and a meeting will be held. Steering committee members act as a liaison between county staff and the neighborhood at large.

**3** County staff will then review the request and assign a score to the requested sidewalk segment, according to the scoring criteria of the Regional Sidewalk Network. This score will determine where the requested segment ranks in terms of priority within the network.

**4** The Regional Sidewalk Network score will be presented to the steering committee at a follow-up meeting, where staff will explain how the sidewalk is ranked.

**5** If the steering committee wants to continue with the request, a public meeting will be held to establish a neighborhood consensus on the project.

**6** If a consensus is reached in favor of the project at the public meeting, the sidewalk will be added to the Regional Sidewalk Network prioritization list. County staff organizes and keeps track of the list, but the Sarasota County Commission must review and approve sidewalks prior to design and construction.

**7** When funding becomes available, a letter will be sent to the community to ensure there is continued interest in the sidewalk or sidewalks.

**8** If there is still continued interest in the project, the sidewalk project will go to the Sarasota County Commission for approval.

**9** The Sarasota County Commission will vote on the project at a regularly scheduled board meeting (visit [www.scgov.net](http://www.scgov.net) to get a calendar of scheduled board meetings and agendas).

**10** If the commission approves the project, the next step is design and construction. The time frame for this phase depends entirely on funding. Typically, projects remain on the list for several years before funding is available.



The signatures of five Sarasota County property owners are required on this form.

**PLEASE NOTE:** Applicants do not have to live on the street(s) where sidewalks are requested.

PRIMARY APPLICANT NAME (Please Print):

SIGNATURE:

ADDRESS:

PHONE:

E-MAIL:

DATE SUBMITTED:

NEIGHBORHOOD/AREA:

STREET SEGMENTS:

STREET SEGMENTS (continued):

### Other property owners making the request:

NAME: (Please Print)

SIGNATURE:

NAME: (Please Print)

SIGNATURE:

NAME: (Please Print)

SIGNATURE:

NAME: (Please Print)

SIGNATURE: