DEVELOPMENT CONCEPT PLAN CHECKLIST

PLEASE CHECK WHEN COMPLETE

Development Concept Plan Items	Applicant	Staff	N/A
Basic Information:			
8.5 " x 11" Size Paper (Must be ledgible @ this size for recording purposes)			
Titled: *Development Concept Plan Binding/Non-Binding*			
Date			
Scale Indicated on Plan			
10 point font			
North Arrow Labeled as "North" & Oriented Towards Top of Page			
Exterior Boundary of Property Shown as Dashed Line w/Two Dots (Standard Symbol)			
Interior Property Boundary Lines as Broken Line Types or Finer Solid Lines			
Type of Easements Represented By Fine Dashed Lines			
Black & White; No Color			
If More Than 1 Page, Include Page Numbers on Each			
Site Data Table:			
Gross Acreage			
Key for Line Types, Symbols, and Shading Used			
Number of Lots or Parcels			
Amount of Open Space Required & Provided			
Gross Leasible Area (Non-Residential)			
Proposed Impervious Area			
Required & Additional Parking			
Existing & Proposed Zoning			
Existing & Proposed Uses			
Existing Site Conditions:			**N/A**
Structures & Buildings to Be Retained (not necessary if being removed)			
Grand Trees & Signifigant, Larger Trees or Groups to be Retained (may be shown on a separate map)			
Access Points(not necessary if removing)to adjacent parcels and those on the opposite side of the street			
Retention Facilities			
Existing Right-of-Way Within & Adjoining the Site			
Public or Private Roads Within/Adjoining the Property & Planned Roadways			
Zoning and Land Uses on Adjoining Properties			
Driveways Across From and/or Adjoining the Site			
Well(s) & Septic System(s) - (May be shown on a separate map if being removed)			
Proposed Site Design:			
General Layout of Proposed Lots & Square Footage			
General Dimensions of All Required Landscape Buffers			
Signifigant Natural Areas to be Preserved or Conserved (Wetlands, Habitat Area)			
Retention Facilities			
Access Points for proposed site, adjacent parcels, and those on the opposite side of the street			
Off-Street Parking & Loading Areas			
Passenger Drop-off/Pick-up Points			
Drive-Through Windows			
Well(s) & Septic System(s)			

Revised 6/16/2009