

PLANNING AND DEVELOPMENT SERVICES BUSINESS CENTER
Land Development Services
Construction Checklist

Please call your Land Development Inspector prior to construction of the following items:

CRITICAL INSPECTION POINTS:

Installation of all signage

Placement of all pavement markings, (stop bars, directional arrows and crosswalks in ALKYD THERMOPLASTIC 90 mils in thickness)

Placement of sidewalks and handicap ramps with truncated dome detectable warning surface

Installation of storm pipe (all joints wrapped), catch basins, outfall control structures and underdrain system

All work within the County right-of-way

Subbase and base work for roads and parking lot

Final grading prior to placing sod

Planting of all landscaping

Safety items (slopes, handrails, etc.)

Are all construction stipulations met that were on the Construction Authorization letter?

Is this project consistent with the approved plans?

ITEMS REQUIRED PRIOR TO CERTIFICATE OF OCCUPANCY:

ALL PAPERWORK MUST BE SUBMITTED THROUGH THE LAND DEVELOPMENT OFFICE, 1001 SARASOTA CENTER BLVD. PAPERWORK WILL NOT BE ACCEPTED BY FIELD PERSONNEL.

• **ITEMS REQUIRED AS PART OF THE CERTIFICATION PACKET, AS APPLICABLE**

Engineer's Certification (Appendix C30 of LDR)

FDOT Acceptance Letter for all work in the State right-of-way

As-builts/Record Drawings (2 sets signed and sealed)

Compaction and density reports

Stormwater Maintenance Agreement (Appendix C23 of LDR)

Landscape Architect's Certification (Appendix C31 of LDR)

Landscape As-builts (2 sets signed and sealed)

SWFWMD Transmittal Letter for submitted Record Drawings

Maintenance Estimate/Surety (Public Subdivisions Only)

Lighting As-builts (2 sets) (Service Stations/Car Dealerships Only)

• **ITEMS TO BE VERIFIED BY COUNTY STAFF AS COMPLETE PRIOR TO C.O.**

All required rights-of-way and easements recorded

Utilities sign off

County Right of Way Use Permit signed off

Final Fire Inspection (Subdivisions Only)

Final Lighting Inspection (Service Stations/Car Dealerships Only)

Reinspection Fees Paid

Rezone Petition/Special Exception/DRI Stipulations Met

Littoral Zones Planted

Mitigation Areas constructed and planted

Removal of nuisance, exotic and invasive vegetation from all preserve areas

Recorded Bench Mark Affidavit

ENGINEER'S REQUEST FOR TEMPORARY CERTIFICATE OF OCCUPANCY

The Engineer of Record must provide a letter, signed and sealed, certifying the site as safe for use.

The site must not pose a threat to neighbors.

In phased projects, each phase must be able to "stand alone" in the event subsequent phases are never built.

All paving, grading, drainage and traffic control striping must be complete.

Where applicable, receipt of a letter from the Florida Department of Transportation accepting the work in the State Right of Way.

Submit a check in the amount of \$375.00, payable to the Board of County Commissioners for the Land Development and Fire and Life Safety Inspections.

Should you have any questions during construction and can not reach your inspector please call Charlie Richison, at 650-2635.

If you would like to request a Resource Protection construction site inspection, please contact Mary Ann Palmer at 861-5000.