

**ENGLEWOOD COMMUNITY REDEVELOPMENT AREA
ADVISORY BOARD (CRA)
Minutes of September 14, 2006 Meeting**

A regular meeting of the Englewood Community Redevelopment Area Advisory Board (CRA) was held on Thursday, September 14, 2006, at 5:30 p.m., at Lemon Bay Park, 570 Bay Park Boulevard, Englewood, FL

Members Present

Mary Ellen Diez, Chairwoman
Harry Colburn
Norman Caldwell
John Mead
John Davison
John Radkins
Dick Howell

Staff Present

Chris Davis, CRA Coordinator
Jane Grogg, Mgr., Neighborhood Svcs.
Elaine Wickwire, Administrative Assistant

Call to Order

Chairwoman Diez called the meeting to order at 5:30 p.m. There was a quorum present.

Approval of Minutes

Dick Howell **moved** to approve the minutes of the August 24, 2006 meeting, seconded by John Radkins and carried unanimously.

Open to the Public

No public comments or questions.

Guest Speaker – Ted Brovitz, AICP, Associate, Stantec Consulting, Inc.

Mr. Brovitz explained that his company, Stantec Consulting, Inc., has been selected to work on the update to Englewood's Community Redevelopment Area Plan. The Planning/Landscape Architecture division of Stantec specializes in community redevelopment plans, downtown rehabilitation projects and town center village districts.

He sited recent waterfront redevelopment projects that the company has worked on, which includes Burlington, Vermont and Canandaigua, New York. He also explained Stantec's recently completed community redevelopment plans for St. Cloud, Florida and Batavia, New York.

Mr. Brovitz stated that Stantec will begin the process in Englewood by becoming familiar with existing conditions by speaking with property owners, business owners and organizations. General plans will be developed and presented to the public in a series of design workshops and visioning sessions.

Responding to questions from the Advisory Board and members of the public, Mr. Brovitz:

- provided more information about the St. Cloud, Florida project;

- clarified, with examples, the section in the Scope of Services regarding the marketing of the Redevelopment Plan;
- responded that Stantec's timeline for the Englewood project is approximately six to eight months;
- provided a description of the product that Stantec will be delivering at a cost of approximately \$149,500; and
- responded that the update will consider the findings of the SR 776 Corridor Study

Project Updates

- Architectural Review Committee – Chairwoman Diez requested that the committee remain after the advisory board meeting to review one project.
- Residential/Commercial Transition Overlay District (RCTOD) – Chris Davis reported that the next step is to get the company of Glatting-Jackson on contract to assist Staff with zoning and land use issues, as well as the update of the Town Center Plan.
- Marketing – John Radkins and Chris Davis discussed The Odato Marketing Group who responded to the Marketing Request for Proposal. Mr. Radkins volunteered to chair a sub-committee to meet with the company to brainstorm on Englewood marketing ideas.
- Public Restrooms – Harry Colburn and Chris Davis explained that the contractor has been chosen to construct the restrooms and construction should start very shortly.
- Lemon Bay Playhouse – John Davison stated that the Playhouse general meeting will be held on September 25, 2006 and his update will come after that meeting.
- Corridor Advocacy Group – John Mead and Elaine Wickwire reported that the first phase of the SR 776 Scenic Highway designation is almost complete. Ms. Wickwire requested that anyone interested in working with this group contact the CRA office. John Radkins credited former advisory board member, Lise Yust, with her tireless efforts on behalf of this group.
- Bicycle Racks – Chairwoman Diez discussed bicycle racks that could be purchased and placed at various sites after being decoratively painted by local artists. She stated that she would like input from the Olde Englewood Village Association and the CRA office to determine the ideal placement locations.
- Stormwater – Dick Howell reported that the Stormwater report is due to be completed in October.
- Waterfront Development - John Davison encouraged the Board to move ahead with waterfront development and to begin the process by hiring a consultant. Mr. Davison **moved** that the CRA hire a consultant to complete a water survey at the 10 Harbor Lane site, seconded by Norman Caldwell. Following discussion, the motion carried unanimously.

Open to the Public

Appreciation was given for the new kiosk sign that was recently installed in front of Elsie Quirk Library.

Mr. Don Platt stated that the future reconstruction of East Dearborn Street will be very good for the merchants on West Dearborn Street.

Advisory Board Comments

- Dick Howell commented that the Lemon Bay Funeral Home's renovation looks good.
- Harry Colburn commented on the letter received by the resident of Shady Haven Mobile Home Park. Chairwoman Diez stated that she wrote a letter back explaining that Shady Haven's current status isn't within the CRA Advisory Board's purview.
- John Mead stated that he is very encouraged by the progress being made in Englewood
- John Radkins commented that the Pioneer Days Festival was outstanding. He also passed a message from Mr. Charlie Bush that the Jaycees are willing to hold Memorial Day and July 4th events, in addition to their Labor Day festivities.

Next Meeting

The next meeting will be held on Wednesday, October 11, 2006, at 5:30 p.m., at Lemon Bay Park, 570 Bay Park Blvd., Englewood.

Adjournment

Hearing no further business, Chairwoman Diez adjourned the meeting at 6:45 p.m.