

RESOLUTION NO. 98- 123

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF SARASOTA COUNTY, FLORIDA

RE: ESTABLISHMENT OF AN ADVISORY BOARD TO THE SARASOTA COUNTY COMMUNITY REDEVELOPMENT AGENCY TO BE KNOWN AS THE ENGLEWOOD COMMUNITY REDEVELOPMENT AREA ADVISORY BOARD.

WHEREAS, the adoption of Resolution No. 98-122 has declared the Sarasota County Board of County Commissioners ("Board") as the Sarasota County Community Redevelopment Agency; and

WHEREAS, it has been found that an advisory board is necessary to provide recommendations to the Sarasota County Community Redevelopment Agency ("CRA Agency") about the Englewood Community Redevelopment Area ("CRA");

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SARASOTA COUNTY, FLORIDA, IN A PUBLIC MEETING ASSEMBLED THAT:

SECTION ONE PURPOSE AND DUTIES

1. The Englewood Community Redevelopment Area Advisory Board ("Advisory Board") is hereby established to advise the CRA Agency and make recommendations on matters pertaining to the Englewood CRA. The Advisory Board may consider comments and suggestions from County staff and the public interested in the Englewood CRA.
2. The Advisory Board shall act solely in an advisory capacity, without compensation, reporting directly to the CRA Agency.
3. The Sarasota County Planning Department shall be the designated County department responsible for the following: tracking members, keeping attendance of members at meetings, initiating the process to fill vacancies, answering questions about the nature of the Advisory Board, keeping minutes of all Advisory Board meetings (both audio and summary written minutes), and generally providing resources so the Advisory Board can fulfill their established mission.

SECTION TWO COMPOSITION

1. The Advisory Board shall be composed of seven members who represent a broad spectrum of public and private interests in matters that affect the Englewood CRA. All members shall be residents of Sarasota County.
2. The Advisory Board shall annually select a Chairperson and Vice-Chairperson, at a minimum, from its membership. Reappointment to a position is permitted.

BOARD RECORDS  
FILED FOR RECORD  
98 JUN - 1 AM 8:41  
KAREN E. RUSHING  
CLERK OF CIRCUIT COURT  
SARASOTA COUNTY, FL

**SECTION THREE      APPOINTMENT**

1. Candidates for the Advisory Board shall be sought through advertisements in the area newspaper of general circulation.
2. Interested individuals shall submit a completed Advisory Board Application. All applications shall be submitted to the CRA Agency for consideration.
3. Advisory Board members shall be selected by a majority vote by the CRA Agency.

**SECTION FOUR      TERMS OF MEMBERSHIP**

1. Members of the Advisory Board must be residents of Sarasota County throughout their term of office.
2. No member of the Advisory Board shall hold an elected office or be employed by any municipality within Sarasota County, by Sarasota County Government, or by any Federal or State Agency or Government.
3. The Advisory Board members shall be appointed by the CRA Agency to four year terms, except that the first three appointed members shall be designated to serve terms of two years from the date of their appointments.
4. Applicants for the Advisory Board and appointed members of the Advisory Board must be free from actual or potential conflict of interest. If there is an actual or potential conflict of interest for an Advisory Board member, the member must immediately notify the Chair and withdraw from consideration of any project in conflict.
5. Members of the Advisory Board are required to attend an Advisory Board orientation within six months of their appointment.

**SECTION FIVE      RULES OF PROCEDURE**

1. The Advisory Board shall comply with all applicable requirements of Florida's Sunshine and Public records laws and may adopt additional procedures of operation provided there is no conflict with State law, County Ordinance, or this Resolution. In the absence of bylaws, Roberts Rules of Order shall be the standard.
2. The Chair, or Vice-Chair in the absence of the Chair, shall conduct meetings and set the time and place where the Advisory Board's meetings will be held.
3. A majority of Advisory Board members shall constitute a quorum. Each member shall constitute one vote for the purpose of taking action on matters brought before the Advisory Board.
4. All meetings shall be open to the public and a notice of said meeting shall be published in a newspaper of general circulation in accordance with Florida Statutes.

5. The members of the Advisory Board shall not be entitled to salary or other remuneration but may receive reimbursement for authorized travel and out-of-pocket expenses, authorized by the CRA Agency and paid out of the Tax Increment Trust Fund for the Englewood CRA, once established.
6. The agenda for each meeting shall be prepared and distributed by the Chair, or the Chair's designee, to the Advisory Board members in advance of the scheduled meeting.
7. In the event the Advisory Board finds it necessary to appoint sub-committees, those sub-committees shall act as fact finding bodies only, with their sole purpose to report research issues and/or to report factual findings to the Advisory Board.
8. All meetings of the Advisory Board shall be recorded on audio cassette with summary minutes prepared, by the Planning Department, and filed with the Clerk of the Circuit Court, Board Records Division.

**SECTION SIX**            **VACANCIES AND REAPPOINTMENTS**

1. Vacancies on the Advisory Board shall be filled for the remainder of the unexpired term, in the same manner as provided for in Section Three.
2. Upon expiration of the member's term, there will be no automatic reappointment to the Advisory Board; the member must reapply for appointment to the Advisory Board as provided for in Section Three.

**SECTION SEVEN**       **REMOVAL**

1. Any member of the Advisory Board who fails to attend at least seventy-five percent of the Advisory Board meetings in one calendar year is subject to removal by the CRA Agency.
2. Advisory Board members shall be removed by a majority vote by the CRA Agency.

**SECTION EIGHT**       **REPEAL OF EXISTING LEGISLATION**

1. Resolution No. 95-230, which established the Englewood Citizens Advisory Committee, is hereby repealed in its entirety.

**SECTION NINE**        **EFFECTIVE DATE**

1. This Resolution shall become effective immediately upon its adoption.

**SECTION TEN**         **SUNSET PROVISION**

1. This Resolution shall remain in effect until May 26, 2008 (ten years past the adopted date), unless it is repealed by the Board.

PASSED, APPROVED, AND DULY ADOPTED by the Board of County Commissioners of Sarasota County, Florida this 26<sup>th</sup> day of May, 1998.

BOARD OF COUNTY COMMISSIONERS  
OF SARASOTA COUNTY, FLORIDA

By: [Signature]  
Chairman

ATTEST:

KAREN E. RUSHING, Clerk of the Circuit Court and  
Ex-Officio Clerk of the Board of County Commissioners  
of Sarasota County, Florida

By: [Signature]  
Deputy Clerk

