



RE - 0 -

### EARTHMOVING PERMIT APPLICATION

General     Level I     Level II     Level III     After-the-Fact

#### 1. PROPERTY OWNER INFORMATION

Name \_\_\_\_\_

Mailing address \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_

Applicant name (if different than Property Owner) \_\_\_\_\_

Mailing address \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_

#### 2. PROPERTY INFORMATION

PROPERTY IDENTIFICATION NUMBER (PIN) \_\_\_\_\_  
(Available at the Property Appraiser Office)

Legal description of site to be permitted \_\_\_\_\_

Section \_\_\_\_\_; Township \_\_\_\_\_ South; Range \_\_\_\_\_ East; Total acreage or size of the site \_\_\_\_\_

STREET ADDRESS OF THE SITE \_\_\_\_\_

#### 3. DESCRIPTION OF PROPOSED WORK

3.a Reason for excavating, stockpiling, and/or filling \_\_\_\_\_

3.b Excavation Area: \_\_\_\_\_ acres or square feet \_\_\_\_\_ cubic yards

Fill Area: \_\_\_\_\_ acres or square feet \_\_\_\_\_ cubic yards

Stockpile Area: \_\_\_\_\_ acres or square feet \_\_\_\_\_ cubic yards

General - 100 – 1,999 yd<sup>3</sup>  
Level I - 2,000 – 9,999 yd<sup>3</sup>  
Level II - 10,000 – 100,000 yd<sup>3</sup>  
Level III - > 100,000 yd<sup>3</sup>

3.c Proposed source(s) and type(s) of fill: \_\_\_\_\_

3.d Proposed method of dewatering: \_\_\_\_\_

3.e Proposed method of erosion control: \_\_\_\_\_

3.f Proposed method of site stabilization: \_\_\_\_\_

#### 4. APPLICATION SUBMITTAL REQUIREMENTS. See specifications in Attachment 2.

Mail or deliver the application, application fees, and all required documents to Sarasota County Permitting Center:

North County - 1301 Cattlemen Road, Building "A", Sarasota, Florida 34232  
South County - 4000 S. Tamiami Trail, Room 122, Venice, Florida 34293

**SECTION A. STATEMENT**

The undersigned understands that the granting of a permit shall not be deemed to authorize or create a duty or responsibility on the part of Sarasota County and its officers, agents, and employees to assure and guarantee construction and work in compliance with the permit or the plans and specifications incorporated herein.

The undersigned agrees to hold and save Sarasota County, its officers and employees, harmless from any damage or injury, no matter how occasioned and no matter what amount, to persons or property which might result from the work, activity or structures authorized by any permit granted by Sarasota County, and from any and all claims or judgements resulting from such damage or injury.

The undersigned understands that granting of a permit by Sarasota County does not relieve the undersigned of the responsibility to comply with all applicable Federal, State, and Sarasota County laws, ordinances or rules, nor is the undersigned relieved of the responsibility to obtain any licenses or permits which may be required by Federal, State, or Sarasota County laws. The undersigned understands that any deviation from proposed earthmoving will invalidate any permit granted by Sarasota County, and subject the owner, applicant, and violator to prosecution pursuant to Chapter 54, Article XII, Sarasota County Code (formerly Ordinance No. 81-60, as amended).

**SECTION B. ACCESS AUTHORIZATION**

The undersigned agrees to allow any authorized agent or employee of Sarasota County and any duly empowered law enforcement officer to enter upon the premises associated with the work for which a permit is requested for purposes of conducting a preliminary inspection(s) prior to initiating work, and for ascertaining compliance with the terms and conditions of the application, the permit, and the provisions of Chapter 54, Article XII, Sarasota County Code.

**SECTION C. PROPERTY OWNER CONSENT**

*This section must be completed by the property owner, if the applicant is a person or firm other than the property owner*

The undersigned, being the owner and record title holder of the real property herein described in this application, does hereby authorize \_\_\_\_\_ to act as our agent and in our behalf in applying for and doing all matters necessary with regard to an earthmoving permit on said property in accordance with applicable ordinances of Sarasota County. We understand that this property owner signature obligates the property owner(s), successors, and their agents to comply with all permit stipulations and all provisions of Chapter 54, Article XII, Sarasota County Code.

**SECTION D. CONFIRMATION**

The undersigned hereby certifies that all information submitted with this application is true and complete to the best of my/our knowledge.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_.

\_\_\_\_\_  
Signature of the Owner

\_\_\_\_\_  
Signature of the Owner

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

STATE OF FLORIDA  
COUNTY OF SARASOTA

Affirmed and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_, by \_\_\_\_\_, who is/are personally known to me or who has/have produced identification \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Notary Stamp

## BOND AUTHORIZATION

### For Level I, II, or III Earthmoving Application, when the bond fee is provided in cash, check or money order

The undersigned provides to the Sarasota Board of County Commissioners a bond(s) in the total amount of \_\_\_\_\_ (\$\_\_\_\_\_), which binds ourselves, our respective heirs, personal representatives, successors, and assigns, jointly and severally, firmly by this bond.

**The purpose for this bond(s) is:**

\_\_\_\_\_ Performance and Reclamation

\_\_\_\_\_ Roadway Performance

The bond(s) shall remain in full force and effect until the work is completed in accordance with the permit conditions and compliance with Chapter 54, Article XII, Sarasota County Code, as determined by the Ordinance Administrator. The appropriate bond(s) may be forfeit to the County in the event any component of the permitted work or requirements of Chapter 54, Article XII, Sarasota County Code, are not satisfactorily completed as determined by the Ordinance Administrator. The undersigned shall be financially responsible for all legal fees and associated costs incurred by Sarasota County in recovering the bond(s).

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

\_\_\_\_\_  
Signature of the Owner

\_\_\_\_\_  
Signature of the Owner

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**NOTES:**

1. A bond is not required for a General Permit.
2. For Level II, and Level III Earthmoving Permit Applications, when a Letter of Credit or other Surety Bond is provided, the applicant must complete, a separate Performance and Reclamation Surety Bond authorization form. The appropriate form is available at Resource Protection office.
3. The completed application, application fees, bonds and attachments, can be mailed or delivered to Sarasota County Permitting Center at any of the following locations:

North County - 1301 Cattlemen Road, Building A, Sarasota, Florida 34232

South County - 4000 S. Tamiami Trail, Venice, Florida 34293

**For additional information please contact Resource Protection at (941) 861-6113**

## APPLICATION SUBMITTAL REQUIREMENTS

**GENERAL, LEVEL I, II, and III, and all permit applications, except for Conceptual Permits,** should provide the following in accordance with Sections 54-345(a)(1) and 54-345(a)(2), Article XII, Sarasota County Code:

1.        **Original and four copies of the application**, pages 1 and 2, complete, signed and notarized.
2.        **Non-refundable application fees.** See Attachment 3, for schedule of fees. Amount of fee provided: \$
3.        **For Level I permit applications, complete Attachment 1, Bond Authorization,** and provide performance bond of \$500 (Check, Money Order or Letter or Credit) in accordance with Sections 54-345(d)(2), 54-345(d)(5) and 54-351.
4.        **Vicinity map** showing relation of the site to be permitted to nearby roadways.
5.        **Aerial photograph** (scale: 1 inch = 200 feet or less), three copies of the most recent available with the parcel boundaries clearly identified.
6.        **Site plan**, original and three copies, showing the following:
  - a.        Boundaries of the site to be permitted;
  - b.        Map scale;
  - c.        North arrow;
  - d.        A site boundary and topographical survey clearly showing existing and proposed elevations, existing site features, easements, and rights-of ways;
  - e.        Proposed location(s) for excavation and/or disposition of fill;
  - f.        Cross-section of fill and stockpile areas;
  - g.        Location of wetlands and applicable buffers, if any, and other native habitats;
  - h.        Proposed method(s) to control erosion including stabilization of excavated side slopes, filled and stockpiled areas (complete Item 3e., page 1 of the Application);
  - i.        On-site and adjacent off-site stormwater flow patterns for existing and proposed conditions;
  - j.        Proposed culverts and dimensions (length, diameter, inverts);

***PROVIDE THE FOLLOWING ONLY IF APPLICABLE TO YOUR PROJECT:***

**FOR EXCAVATIONS:**

- k.        Proposed slopes (refer to Section 54-347(3) and complete Attachment 5, Cross Section of Excavation;
- l.        Proposed setbacks from abutting property lines (refer to Section 54-347(1));
- m.        Method of dewatering and on-site retention (complete Item 3d., page 1 of the Application);
- n.        Location of any septic tanks and drain fields within 100 feet of the edge of the excavation;

**FOR PROPOSED FILLS WITHIN 100 YEAR FLOODPLAINS:**

- o.        A compensation plan (refer to the Subdivision Technical Manual of the County's Land Development Regulations);

**FOR PROPOSED EARTHMOVING INVOLVING WETLAND IMPACTS:**

- p.        A wetland mitigation, monitoring, and maintenance plan if wetland impacts are proposed (also refer to the Environmental Technical Manual of the County's Land Development Regulations);
- q.        Date of the pre-application meeting with Resource Protection: \_\_\_\_\_;

7.        A littoral zone plan if any proposed excavation is greater than one acre in size (also refer to Sections 54-347(7) and 54-347(8)).

8.        A hydroperiod maintenance plan if wetlands are on-site (also refer to the Environmental Technical Manual of the County's Land Development Regulations).

**FOR PROPOSED EARTHMOVING WHERE TREES EXIST ON SITE:** As an option, a combined tree removal and earthmoving permit may be requested. Please provide the following information in accordance with Chapter 54, Article XVIII, Sarasota County Code:

9.        Application for a Tree Removal & Protection Permit, complete and signed. See Attachment 6.
10.        A tree location survey, printed on the site plan.
11.        Application fee. See Attachment 3 for schedule of fees. Amount provided: \$ \_\_\_\_\_

**LEVEL II and III permit applications** (more than 10,000 cubic yards of Type A fill or earthmoving involving Type B or C fill), should provide the following additional information in accordance with Section 54-345(a)(3), Sarasota County Code:

1. **Site plan** (scale: 1 inch = 200 feet or less) prepared, signed, and sealed by a Florida Registered Engineer. For Level III permit applications (more than 100,000 cubic yards of Type A fill or more than 50,000 cubic yards of Type B or C fill), a 8 1/2" x 11" reproducible copy (not to scale) is to be submitted for inclusion into the Board packets.
2. **Preliminary closure plan** and reclamation cost breakdown certified by a Florida Registered Engineer (refer to Sections 54-344(3)c., 54-344(3)d., 54-345(d), 54-345(j)(10), 54-345(j)(11), 54-347(3), 54-347(6), 54-347(7), 54-347(8), 54-347(9), 54-348(a)(4), 54-348(a)(5), and 54-352(a)).
3. **Reclamation bond** in accordance with Sections 54-345(d)(3), 54-345(d)(5) and 54-351 (obtain a separate Performance and Reclamation Surety bond form from Resource Protection office).  
Amount of reclamation bond provided: \$ \_\_\_\_\_.
4. **For Level III applications only**, a report demonstrating compliance with any master plan approved as part of a conceptual permit approval.

#### FOR HAULING:

5. Identification of a designated haul route.
6. Evidence of existing road conditions along a designated haul route including photographs or video tape.
7. Destination(s) of material to be transported.
8. **For Level III applications only** (more than 100,000 cubic yards of Type A fill or more than 50,000 cubic yards of Type B or C fill to be removed off-site):
  - a. Date of the pre-application meeting with the Land Development Services: \_\_\_\_\_.
  - b. **A Roadway Performance Bond** in accordance with Sections 54-345(d)(4), 54-345(d)(5) and 54-351 (**see Attachment 1, Bond Authorization**). Amount of roadway performance bond provided:  
\$ \_\_\_\_\_

#### FOR EXCAVATION:

9. Test borings (to a minimum depth of 20 feet) showing the seasonal high water table and type of materials to the depth of the proposed excavation.
10. Locations of all water wells within 500 feet of the edge of the proposed excavation.

#### FOR EXCAVATIONS WHERE DEWATERING MAY OCCUR WITHIN 200 FEET OF A WETLAND FOR A PERIOD GREATER THAN 30 DAYS:

11. Area of groundwater drawdown (refer to Section 54-347(1) d.).

**CONCEPTUAL PERMIT APPLICATIONS** (more than 100,000 cubic yards of Type A fill or more than 50,000 cubic yards of Type B or C fill), please provide the following information in accordance with Section 54-345(a)(4), Sarasota County Code:

1. The original and four copies of the application, pages 1 and 2, complete, signed and notarized.
2. A vicinity map showing relation of the site to be permitted to nearby roadways.
3. Three copies of the most recent available aerial photograph (scale: 1 inch = 200 feet or less) with the parcel boundaries clearly identified.
4. The original and three copies of a master site plan showing the following:
  - a. Proposed location(s) for excavation and/or disposition of fill;
  - b. Location of wetlands, if any, and other native habitats.
5. Evidence of existing road conditions along a designated haul route, if applicable.
6. **For hauling more than 100,000 cubic yards of Type A fill or more than 50,000 cubic yards of Type B or C fill only:**
  - a. Date of the pre-application meeting with Land Development Services office \_\_\_\_\_.
7. A non-refundable application fee. See Attachment 3, for schedule of fees.  
Amount of fee provided: \$ \_\_\_\_\_

**PUBLIC HEARING ITEMS. For Conceptual Permit Applications and Level III Permit Applications** without prior Conceptual Permit Approval, please provide the following information in accordance with Sections 54-345(c), 54-345(f), 54-345(j), 54-350, 54-352(b), Sarasota County Code.

1. \_\_\_\_\_ Three sets of mailing labels and a list of the mailing addresses for all property owners to be notified pursuant to Section 54-345(c)(2). Each label should be no larger than 1" x 2 5/8". The most recent data available at the Property Appraisers Office should be utilized to develop this list.
2. \_\_\_\_\_ Aerial photo showing the location of each property meeting the notification criteria of Section 54-345(c)(1). This aerial photo should show the name of each property owner, the street address of each property, and the approximate boundaries of the properties. A list attached to the aerial photo with a key identifying and locating the properties will be accepted.

### ADDITIONAL REQUIREMENTS

1. **APPLICATION AND BOND FEES:** Make all checks or money orders payable to Sarasota Board of County Commissioners. Application and bond fees can be submitted in one or two separate checks.
2. **PERFORMANCE AND RECLAMATION BONDS** can be provided in cash, Surety Bonds or Letters of Credit in the official form approved by Resource Protection and the Sarasota County Office of the County Attorney (sample forms are available at the Resource Protection office).
2. **ADVERTISING AND MAILING FEES** will be billed to the applicant and should be paid prior to the public hearing.
3. For projects that occur in areas with known significant historic resources or in areas with a moderate to high probability for the presence of significant historic resources based upon review of the County's History Center Database or other information available, a site assessment survey may be required by the County's History Center, in accordance with Ordinance No. 95-050, Section 66, Article III, of the Sarasota County Code. For more information, please contact the **History Center at (941) 861-1180.**
4. For projects containing on-site wetlands or other protected native habitats, the applicant may need to hire an environmental consultant to delineate the boundaries of the protected habitat(s). These boundaries would then be field verified by the appropriate State or County regulatory agencies. **For more information, please contact Resource Protection office at (941) 861-6113.**
5. The Natural Resource Conservation Service may be contacted for technical advice on pond design, erosion and sedimentation control at (941) 316-1100.
6. Please be aware that other information may be requested by staff to assist in their review of the project, in accordance with Sections 54-345(a)(2)j. and 54-345(a)(4)k. of the Sarasota County Code.

**For additional information contact Resource Protection**

1301 Cattlemen Rd., Bldg.D, Sarasota, FL 34232  
(941) 861-6341 – Fax (941) 861-6479

**Resource Protection Service Fees**  
(BCC Resolution No. 2001-238)

**C. Earthmoving Permits, Annual Reports and Variances**

Conceptual Earthmoving Permit	\$1,750.00*
Level III Permit	3,000.00*
Level III Permit Amendment	2,000.00*
Level III Permit with Prior Conceptual Permit Approval	1,175.00*
Level III Permit Annual Report	1,250.00
Level II Permit	1,400.00*
Level II Permit Amendment	700.00
Level II Permit with prior Conceptual Permit Approval	1,000.00*
Level I Permit	950.00*
Level I Permit Amendment	475.00
General Permit	500.00*
General Permit Amendment	475.00
Variance (Processed concurrently with another public hearing)	300.00
Variance (Not processed concurrently with another public hearing)	1,000.00

**\* Require review by Sarasota County History Center**

History Center review fee (non-refundable) as Required by BCC Resolution No. 2003-173	\$125.00
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Note: There may be an additional \$10.00 History Center review fee for third re-submittal and each subsequent re-submittal.

**D. Tree Protection Permits**

Tree Protection/Removal		
	< 1 acre	\$120.00
	>1 acre (per acre)	70.00
Tree Permit Amendments		50.00

**E. Permit Reviews**

Building Permit Review	\$40.00
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## Section 6. General Fees

### A. Project Meetings

Pre-application, Pre-construction and other major project meetings	\$250.00/hr or any part thereof
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### B. Inspection Fees (Per Inspection)

Environmental	\$50.00
Code Enforcement	50.00
Engineering	50.00
Any Other Type of Inspection Not Listed	50.00
Major Special Request Inspection -- Pre-Inspection Walk-Through, Temporary Commercial Certificate of Occupancy, etc.	250.00
Minor Special Request Inspection -- Any Type	50.00

### C. Reinspection Fees - All Types

1st Reinspection	\$65.00
2nd Reinspection for same item	100.00
3rd Reinspection for same item	150.00
4th and each subsequent inspection thereafter for the same item	4 times the initial inspection amount

### D. Letters

Standard Letter of Verification	\$50.00
Written Conditioned Exception (WCE)	
w/o inspection	100.00
with inspection	150.00
Letter of Determination	
w/o inspection	150.00
with inspection	200.00

### E. Administrative Expenses--Code Enf.

Case processing costs for Special Master Hearings	\$200.00 + 50.00 per inspection
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**F. Other Fees And Charges**

Permit Extension	\$50.00
Duplicate Permit Card	25.00
Post Permit Plan Revisions -- Per Page	15.00
Additional Job Site Plan Copies:	
Prior to Permit Issuance -- Per Set	25.00
After Permit Issuance -- Per Page	5.00
Non-Posted Permit Penalty	65.00
Stop Work Order Release	
Single Family Residential & Duplex	100.00
Multi-Family Residential, Subdivision & Commercial	250.00
Continuation Education Unit (CEU) Classes -- Per Credit Hour	25.00

**G. Adjustments**

The Executive Director, or designee, may adjust fees on a case by case basis due to unique and mitigating circumstances.

**H. Citations (Section 2-253 and Section 22-126 of the Sarasota County Code)**

First Offense Citation	\$50.00
Second Offense Citation	250.00
Third & Subsequent Offense Citations	500.00

**I. After The Fact Fees**

All Permits, Amendments, Variances or Written Conditioned Exceptions issued subsequent to the commencement, or completion, of work. Three times the normal fee amount

**J. Transaction Fee For Collection Of Fees Not Otherwise Provided For By Statute, Ordinance Or Resolution**

Service Fee per Collection	\$3.75
Service Fee per Refund	7.50

**K. Refunds**

No Refund on any fee, or portion thereof, collected =< \$100  
All refunds will be @ 50% or less of the amount greater than \$100, or as determined by the Executive Director or designee

No Refund on any State Department of Business Regulation (BPR) surcharge

No Refund on any State Department of Community Affairs (DCA) surcharge

# EARTHMOVING PERMIT APPLICATION

## Frequently Asked Questions

### 1. What kind of fill is involved?

Type "A" fill = earthen material free of vegetative debris

Type "B" fill = concrete, rocks, asphalt, and non metallic materials

Type "C" fill = vegetative land-clearing debris

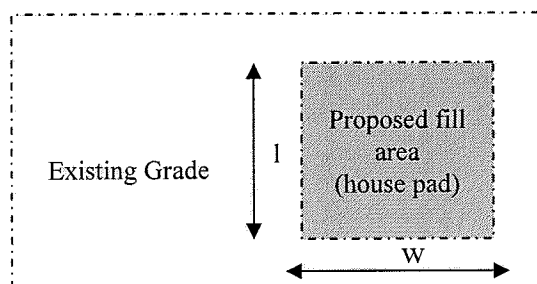
Type "D" fill = all other refuse not defined as Type A, B, or C fill, including but not limited to construction and/or demolition debris and garbage.

### 2. What type of Earthmoving permit do I apply for? Permit types are determined by the total cumulative volume (cubic yards) of earthmoving. See table below.

Permit Type	Volume (yd <sup>3</sup> ) Type A Fill	Volume (yd <sup>3</sup> ) Type B-C Fill	Application Fee*	Bond Fee	Approximate Review Period
General	100 – 1,999	n/a	\$625	n/a	15 working days
Level I	2,000 – 9,999	n/a	\$1,075	500	30 working days
Level II	10,000 – 100,000	1 - 50,000	\$1,525	Calculated	> 30 working days
Level III	>100,000	>50,000	\$3,125	Calculated	> 90 working days

\* History Center review fees are included and after-the-fact application fees are assessed at three times the original fee.

### 3. Approximately how much fill will I need?

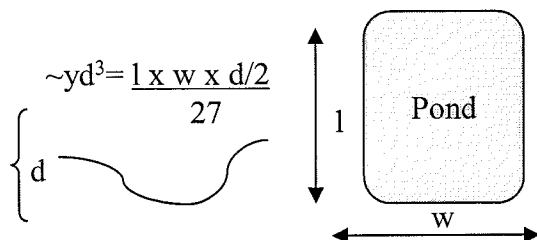


$$\sim \text{yd}^3 = \frac{l \times w \times h \text{ (ft)}}{27}$$

h = height

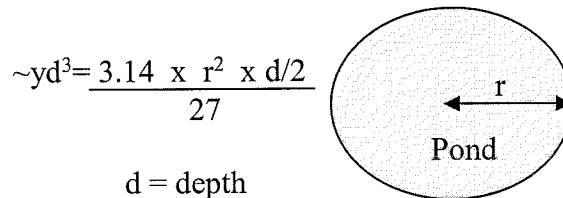
### 4. Approximately how much fill will my pond generate?

A. Irregular rectangular pond excavation



$$\sim \text{yd}^3 = \frac{l \times w \times d/2}{27}$$

B. Irregular circular pond excavation



$$\sim \text{yd}^3 = \frac{3.14 \times r^2 \times d/2}{27}$$

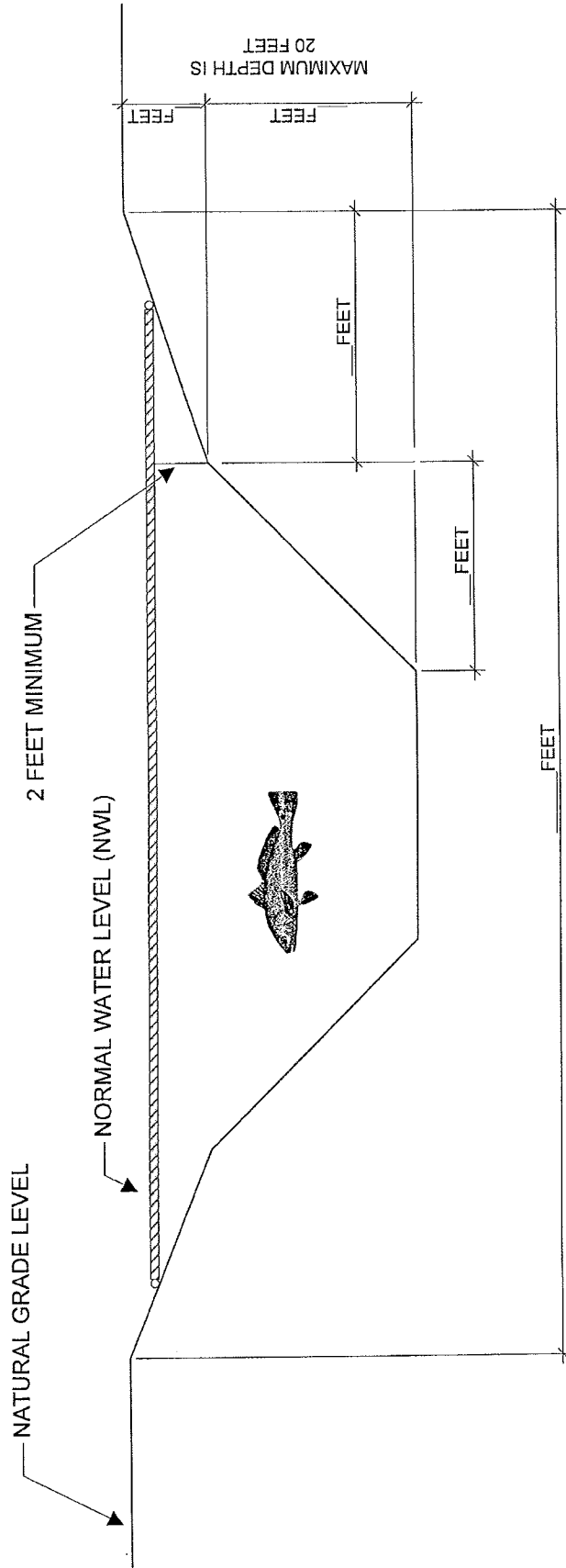
d = depth

Rectangular or square ponds are not permissible. The above examples are for calculation purposes only.

**CROSS SECTION OF EXCAVATION**

PLEASE FILL IN REQUIRED INFORMATION

DRAWING NOT TO SCALE



SLOPE FROM NORMAL GRADE TO 2 FEET BELOW NWL MUST BE NO GREATER THAN 4:1 (horizontal to vertical)  
 SLOPE FROM 2 FEET BELOW NWL TO BOTTOM MUST BE NO GREATER THAN 2:1 (horizontal to vertical).  
 PLEASE NOTE THAT SLOPES MAY BE MORE GRADUAL IF DESIRED.

PLEASE INDICATE HOW NORMAL WATER LEVEL WAS DETERMINED:

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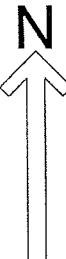


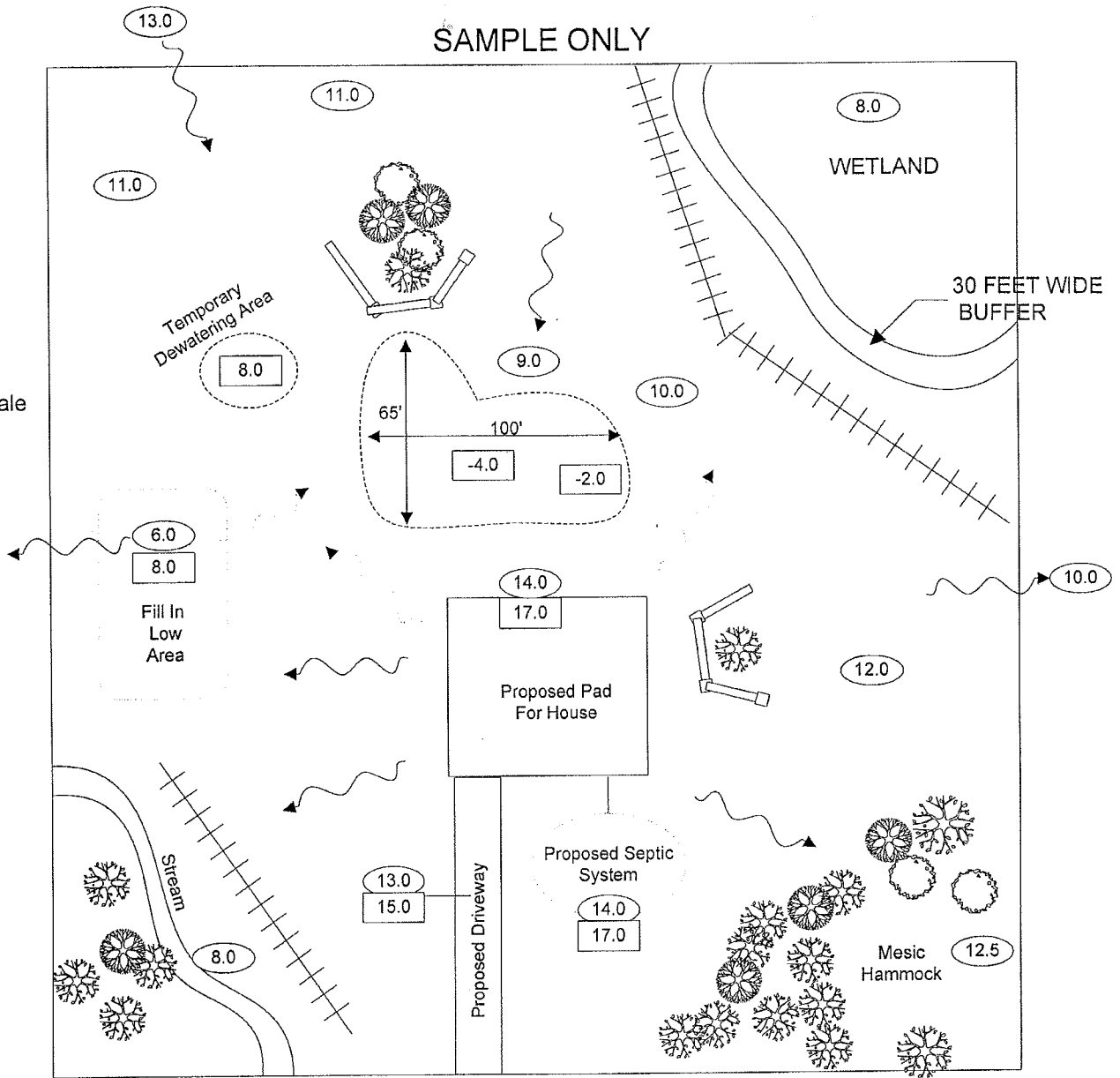
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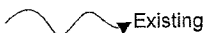

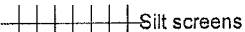




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# SAMPLE ONLY

  
 Not To Scale



LEGEND:		General Flow Pattern	
Approximate Elevations	(0.0) existing		Existing
	(0.0) proposed		Proposed
(feet above sea level)			Silt screens
			Tree Barricades
			Tree Line

**CHECKLIST:**

- Activity is at least 30 feet from the jurisdictional boundary of wetland(s) and/or hardwood swamp(s).
- If wetland/hardwood swamp is surrounded by a mesic hammock, any activity is at least 50 feet from the jurisdictional boundary of wetland(s) and/or hardwood swamp(s).
- Excavation is a minimum of 50 feet from the property boundary.
- Septic tank is more than 100 feet from any wetland and/or excavation.



For staff use only

RT - 0 -
Fee \$
Date received

# TREE REMOVAL & PROTECTION PERMIT APPLICATION

**APPLICANT INFORMATION:** Name /Company \_\_\_\_\_

Mailing address \_\_\_\_\_ State, Zip Code \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (business) \_\_\_\_\_ Email address \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

**PROJECT SITE INFORMATION:**     Ready for barricade inspection, or     Will Call when ready

Property Identification Number (s) \_\_\_\_\_

Address \_\_\_\_\_

Subdivision \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Unit \_\_\_\_\_ Phase \_\_\_\_\_

Size (in sq. ft.) \_\_\_\_\_ Project Name if Commercial \_\_\_\_\_

Directions to property \_\_\_\_\_

**OWNER (s) name** \_\_\_\_\_  
If different from applicant

Mailing address \_\_\_\_\_ State, Zip Code \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (business) \_\_\_\_\_ Email address \_\_\_\_\_

State the number and common name of trees to be removed. If no removals, write none.

\_\_\_\_\_

Why are trees to be removed? ( see Page 2, A. Criteria for Granting Tree Removal)

\_\_\_\_\_

### AMENDMENTS / TREE MORTALITY

If additional trees need to be removed after a Tree Removal and Protection Permit has been issued, the applicant must obtain an amended permit prior to the removal of any additional trees. If a tree dies, the applicant shall notify Resource Protection. Staff will make an inspection within two days of notification. The applicant shall not remove the dead tree prior to the inspection. Failure to comply with these provisions constitutes a violation of the Code.

**A SITE PLAN WITH A TREE SURVEY PRINTED ON IT IS REQUIRED AT THE TIME  
OF SUBMITTAL OF THIS APPLICATION.  
THE SITE PLAN WILL INCLUDE THE ITEMS LISTED IN PAGE 2, B.**

**A. CRITERIA FOR GRANTING TREE REMOVAL**

- (1) The trees pose a safety hazard to pedestrian or vehicular traffic or unmanageably threaten to cause disruption to utility services;
- (2) The trees pose a safety hazard to buildings, structures, or other improvements;
- (3) The trees completely prevent access to a lot;
- (4) The trees unreasonably prevent development of a lot or the physical use thereof, or if State or local regulations require fill to the extent that trees cannot be saved and the required elevations are certified by the project engineer. It is the intent of this provision that no permit shall be granted for the removal of any tree where the applicant has failed to design and locate the proposed improvements to minimize the removal of trees consistent with the permitted use of the property under the Sarasota County Zoning Ordinance (Appendix A of the Sarasota County Code), or;
- (5) The trees are diseased or are weakened by age, storm, fire, or other injury as a result of suppression by other trees or vines or site conditions, to the extent that they have lost most of their function and value, or pose a danger to persons, property, improvements or other trees, if so determined by the Administrator. It is the intent of this provision that no permit shall be granted for the removal of any tree if the hazard can be abated by any other reasonable means.

**B. ITEMS TO INCLUDE WITH THE SITE PLAN AND TREE SURVEY**

- (1) All proposed and existing improvements including: buildings, grade changes, driveways, roads, utilities, pool, septic/drainfield, lakes, ponds or other features. Lot dimensions, scale and north arrow.
- (2) The tree survey shall include: All trees to removed, transplanted and protected within 50 feet of any clearing on the lot; tree DBH (trunk diameter at breast height which is measured at 4.5 feet above the ground); and the common name of the trees. Grand Trees shall be identified by DBH, height, the size of the dripline (in feet) and the proposed location of tree protection barricades.

A recent, legible, aerial photograph, containing the information in (1) and (2) above and that reflects existing site conditions, may be acceptable, but only with prior approval by Resource Protection.

**NOTE:** If the proposed tree removal is on a lot which is already developed, then a site plan may not be required. The trees proposed for removal must be clearly marked in the field.

**FINAL INSPECTIONS**

All permits will require a final inspection by Resource Protection staff to ensure compliance with the provisions of the Code. Final inspections shall be scheduled by the applicant after the final grade is completed and the required trees are planted. Final inspections will be completed within three working days after notification by the applicant.

I hereby certify that this application, together with plans submitted herewith, is a true representation of all facts concerning the proposed removal and protection of trees. It is understood that any deviation from the permit once issued will render the permit null and void and shall be considered as a violation of Sarasota County Code, Chapter 54, Article XVIII.

This signed application shall constitute authorization for County staff to enter the lot to conduct inspections to determine if the applicant is in compliance with the provisions of this Code and any permit issued.

This application is made with my approval as owner or authorized agent for the owner as is evidenced by my signature below. I ASSUME LEGAL RESPONSIBILITY FOR ANY AND ALL VIOLATIONS ON THE PROPERTY DESCRIBED ABOVE PERTAINING TO SARASOTA COUNTY CODE, CHAPTER 54, ARTICLE XVIII, FOR THE DURATION OF THE PERMIT.

I certify that I am the [ ] OWNER, [ ] AUTHORIZED AGENT, [ ] CONTRACTOR and that I agree to comply with Sarasota County Code, Chapter 54, Article XVIII.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_ **PRINT NAME** \_\_\_\_\_

For additional information contact Resource Protection  
North County - 1301 Cattlemen Rd., Bldg. D, Sarasota, FL 941.861.6340  
South County - 4000 S. Tamiami Trail, Venice, FL 34293, 941.861.3133

SWORN AFFIDAVIT OF NO OBJECTION

Applicant(s) Name(s)

(This document should not be signed by the applicant.)

NOTE: This document is required only if your proposed excavation is located within 50 feet of any property lines and must be signed by all affected property owners adjacent to the applicant's property, in accordance with Section 54-347 (1) a, of the Sarasota County Code. This Affidavit must be recorded by the Clerk of the Circuit Court in the Official Records of Sarasota County at the Sarasota County Courthouse, 2000 Main Street, Sarasota, or the South County Administration Center, 4000 S. Tamiami Trail, Venice.

STATE OF FLORIDA AND COUNTY OF SARASOTA

Before me personally appeared:

Name Phone

Name Phone

Address

Who, being by me first duly sworn, depose and say:

- 1. That they are the owners of record of the property located at: Subdivision Name Lot # Block Unit Plat Book and Page or metes and bounds (attach as Exhibit B if necessary).
2. That upon review of the proposed excavation (see attached proposed plan labeled Exhibit A and dated ), offer (s) no objection to the location of the proposed excavation on the property located at: Subdivision Name Lot # Block Unit Plat Book and Page or metes and bounds (attach as Exhibit C if necessary), as it relates to common property lines.

Signature

Signature

STATE OF FLORIDA
COUNTY OF SARASOTA

Affirmed and subscribed before me this day of by who is personally known to me or who has produced identification

Notary Public

Commission No. (Stamp)

AFTER RECORDING THIS AFFIDAVIT AND EXHIBIT "A" AND EXHIBIT "B" OR "C" WITH THE CLERK OF THE COURT, PLEASE SUBMIT COPY TO: Resource Protection, 1301 Cattlemen Rd., Bldg. D, Sarasota, Florida 34232 (North County) or 4000 S. Tamiami Trail, Venice, Florida 34293 (South County).